



## Hilliard Bradley High School PTO

March 12, 2024

### Meeting Minutes

Topic	Presenter
<p><b>Attendees:</b> Kathe Daniel, President; Jeff Schumaker, VP; Karen Poling, Treasurer  <b>Absent:</b> Victoria Bradley, ISPTO; Stephanie Schumaker, Secretary; William Warfield, Principal</p>	
<p><b>Old Business:</b></p> <ul style="list-style-type: none"> <li>● Approval of Minutes – February 13, 2024 (approved by: Motioned: 1<sup>st</sup>, 2<sup>nd</sup>)</li> </ul> <p><b>Board/Committee Updates/Reports:</b></p> <ul style="list-style-type: none"> <li>● Principal's Report:               <ul style="list-style-type: none"> <li>○ Last Quarter of School.</li> <li>○ Spring Break 3/29-4/8</li> </ul> </li> <li>● PTO President Report:               <ul style="list-style-type: none"> <li>○ Continuing to contact McAlister's and Wendy's for the spirit night checks.</li> </ul> </li> <li>● Treasurer's Report:               <ul style="list-style-type: none"> <li>○ Kroger (Quarterly) Rewards                   <ul style="list-style-type: none"> <li>■ \$406.64</li> </ul> </li> <li>○ T-Shirt Sales                   <ul style="list-style-type: none"> <li>■ \$0.00</li> </ul> </li> <li>○ Paypal                   <ul style="list-style-type: none"> <li>■ \$0.00</li> </ul> </li> <li>○ Finances                   <ul style="list-style-type: none"> <li>■ Bank Balance: as of 2/29/2024, \$8,943.10</li> <li>■ Received: None</li> <li>■ Payment: \$75.00 District Office - Fidelity</li> </ul> </li> <li>○ Fidelity Bond                   <ul style="list-style-type: none"> <li>■ \$0.00</li> </ul> </li> <li>○ Keystone Packet request: Bill Warfield requested financial assistance for 1 Keystone packet. PTO agreed there are funds to support this request.</li> </ul> </li> <li>● Spirit Nights Report:               <ul style="list-style-type: none"> <li>○ Note - Daily Announcements: 1 week before need information sent to Mr. Warfield and this will be addressed in the morning announcements the week of the Spirit Night.</li> <li>○ No Report</li> </ul> </li> <li>● ISPTO Meeting Update:               <ul style="list-style-type: none"> <li>○ 2/20 Financial Workshop</li> <li>○ No Report</li> </ul> </li> <li>● Hilliard Education Foundation Update:               <ul style="list-style-type: none"> <li>○ Denim &amp; Diamonds event was a tremendous success this year. Over \$40,000 was raised.</li> </ul> </li> </ul>	<p><b>William Warfield</b></p> <p><b>Kathe Daniel</b></p> <p><b>Karen Poling</b></p> <p><b>Manid Helmink</b></p> <p><b>Victoria Bradley</b></p> <p><b>Jeff Schumaker</b></p>

<p><b>Action List:</b></p> <ul style="list-style-type: none"> <li>● <b>Victoria</b> creating signup genius for coffee carts</li> <li>● <b>Jeff</b> get new minutes posted on the website.</li> <li>● <b>Kathe</b> continue to reach out to McAllister's Deli and Wendy's to get our checks.</li> <li>● <b>Mandi</b> working to get a check from Habaneros.</li> <li>● <b>Mandi</b> to talk with Texas Roadhouse about scheduling a Roll and Butter sale for 2024 fall holidays.</li> </ul> <p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>● The request was made to implement the family gift card program (absent last 3-4 years). Recently there has been a need for this support again. In the past 10 \$100 gift cards were provided to Bradley leadership to use for families in need. The program ended when past leadership no longer needed the gift cards. If the program returns, it will be important to create a checks and balances system to ensure accountability while maintaining the confidentiality of the families.</li> </ul>	
<p><b>Future 2023/2024 Plans</b></p> <ul style="list-style-type: none"> <li>○ Staff appreciation May 6-10, 2024 (Lunch, Soap, Toilet Paper)</li> <li>○ Celebration of Excellence (Cookies)</li> <li>○ Cap and Gown Pick-up (Cookies)</li> <li>○ Financial hardship assistance (Keystone packets)</li> <li>○ Senior Scholarship</li> </ul>	
<p><b>Meeting Adjourned:</b> 6:00 pm.                      motioned, and                      second.</p> <p><b>Next meeting:</b> <u>Tuesday, April 9th, 2024, 5:00 pm</u>, main office conference room</p>	
<p><b>Important Calendar Dates: 2023-24 School Year</b></p> <ul style="list-style-type: none"> <li>● March 19 – No School, Professional Development Day for Staff</li> <li>● March 29 - April 5 – No School, Spring Break</li> <li>● April 8 – No School – Solar Eclipse</li> <li>● April 10 – No School</li> <li>● April 16 - Cap and Gown Pick-up</li> <li>● May 5 – Senior Scholarships and Awards Program @ 4:00</li> <li>● May 8 – Coffee Cart (4 of 4)</li> <li>● May 6–10 Teacher Appreciation Week</li> <li>● May 24 – Bradley HS Graduation</li> <li>● May 27 – No School</li> <li>● May 31 – Last Day of School</li> </ul>	