



Hilliard Bradley High School PTO

Meeting – Zoom

March 8, 2022

Meeting Notes

Topic	Presenter(s)
Welcome and introductions: Jerri Letcavits, president; Brooke Germaine, secretary; Frances Robbins, spirit night coordinator	Jerri Letcavits
Approval of Minutes – January 11, 2022 Meeting: <ul style="list-style-type: none"> Approved Brooke will get new minutes posted on the website. The February meeting was canceled. 	Brooke Germaine
President's Update / Fundraising <ul style="list-style-type: none"> Teacher cart <ul style="list-style-type: none"> Covered for March 8. We will need to fund and purchase items for the cart during teacher appreciation week, May 2. Teacher and Staff Appreciation Week (150 staff members). <ul style="list-style-type: none"> Budget is \$450. Discussion of how we may need more. Will reach out to the community for discounts and donations. PTO has purchased hand soaps (20 bottles=\$60) in bathrooms (10-12) and TP (2 big blocks). TP will be purchased from Sam's Club. Decided on a pizza lunch. We are thinking of 50 pizzas.. Frances will call pizza places to see what deal we can get. Brooke will reach out to Cami about the number of gluten free, etc. Senior cupcakes will be passed out on Thursday, April 26, 2022. <ul style="list-style-type: none"> After emails with Theresa Mummert, she expressed that handing cupcakes in the past has been really messy. We can look into other options, but with our budget it will be hard to keep the cost low. Approximately 450 cupcakes will be needed. Sam's Club will be the best price. Frances will purchase. Voted to add \$200 to the budget to cover the cost. Celebration of Excellence request for April 13, 2022 <ul style="list-style-type: none"> PTO asked to provide cookies and water (napkins, plates, vinyl table covering). 400 students. Voted to budget \$200 to cover the cost. PTO (Frances is able to help) will need to be there 6:30-8:40 for set up and clean up. Brooke will get water bottles (250-300) from Costco. Preferably the smaller ones. Frances will get cookie trays from Sam's club. We need to get the blue table vinyl roll of table covering as well as tongs, etc, from the PTO storage. Update on teacher awards <ul style="list-style-type: none"> Jerri has a \$25 gift card for the teacher drawing. Will get it to Mr. Warfield possibly for May staff appreciation week. 	Jerri Letcavits
Treasurer's Update <ul style="list-style-type: none"> No update 	
Spirit Nights <ul style="list-style-type: none"> McAlister's Deli to take place at the beginning of April. Info coming. Frances is working on future events. 	Frances Robbins

<p>New Business:</p> <ul style="list-style-type: none"> • Scholarship Discussion: <ul style="list-style-type: none"> ○ We have 8 applicants. ○ March 31 was the date decided to give graded rubric to Francis. We will use the same rubric as last year. ○ PTO needs to have made a winner selection. April 8-names are due to Bradley. ○ Frances will get scholarship applications and rubric to <u>Jerri, Karen, and Brooke</u> to "grade". 	<p>Frances Robbins</p>
<p>Adjourn at 8:01 pm Next Meeting is April 12 at 7pm</p>	
<p>Action List:</p> <ul style="list-style-type: none"> • Brooke will get new minutes posted on the website. • Frances will call pizza places to see what deal we can get. • Brooke will reach out to Cami about the number of gluten free, etc. • Frances is able to set up and clean up for the Celebration of Excellence (6:30-8:40). • Brooke will get water bottles (250-300) from Costco for Celebration of Excellence. Preferably the smaller ones. Frances will get cookie trays from Sam's club. • Frances will get scholarship applications and rubric to <u>Jerri, Karen, and Brooke</u> to "grade". 	