



Hilliard Bradley High School PTO

Meeting – Bradley Media Center

December 14, 2021

Meeting Notes

Topic	Presenter(s)
Welcome and introductions: Jerri Letcavits, president; Brooke Germaine, secretary; Karen Polling, treasurer; Frances Robbins, spirit night coordinator; Cami Kowalski, teacher representative; Shane Borden, teacher.	Jerri Letcavits
Approval of Minutes – November 9, 2021 Meeting: <ul style="list-style-type: none"> Approved pending changes to correct spelling of “Kowalski Brooke will get new minutes posted on the website. 	Brooke Germaine
Principal’s Update: <ul style="list-style-type: none"> Family donations for Holiday were well received and appreciated. Update on overall student behavior: much better. Exam schedule was communicated: Dec. 14-17. 	Bill Warfield
President’s Update / Fundraising <ul style="list-style-type: none"> Bradley Mom/Dad spirit wear T-shirts <ul style="list-style-type: none"> Communication from Powell prints was very slow and info got out a bit later than we had hoped. Info was posted on the website with the end date as December 19th. T-shirts will be saved to sell next year, especially at the Freshman parent orientation meeting. Brooke and Jerri will sell shirts at the Basketball game January 26 7pm. Coffee Cart <ul style="list-style-type: none"> January is the next one. It was suggested that a google form be created to determine teachers’ preferences of breakfast items. Cami was going to work on that. 	Jerri Letcavits
Treasurer’s Update <ul style="list-style-type: none"> Checks need to be collected from the PTO mailbox. 2020/2021 Audit update: Megan Cottrel has finished. <ul style="list-style-type: none"> Only issue is with the Amazon Smiles (no email, not sure how to document donation). 	Karen Polling
Spirit Nights <ul style="list-style-type: none"> Frances is working on future events. Frances is able to reach out to restaurants to ask for gift cards for Teacher of the Month. Social media will be updated as new events are scheduled. 	Frances Robbins
New Business: <ul style="list-style-type: none"> Scholarship: Decided to keep the process and questions the same. We will need to revisit this next month. 	Frances Robbins
Adjourn at 7:25 pm	
Action List: <ul style="list-style-type: none"> Brooke will get November minutes posted on the website. Brooke and Jerri will sell shirts at the Basketball game January 26 7pm. Frances is working on future Spirit Nights. Social media will be updated with new info. 	