



Hilliard Bradley High School PTO

September 20, 2022

Meeting Minutes

Topic	Presenter(s)
<p>Welcome and introductions: Karen Poling, Treasurer; Brooke Germaine, Secretary; Kathe Daniel, President; Bill Warfield, Principal; Jeff Schumaker, VP; Victoria Bradley, ISPTO Representative; Brianna Wigton, Spirit Night Coordinator</p>	
<p>Approval of Minutes – August 16, 2022 Meeting:</p> <ul style="list-style-type: none"> • Approved • Brooke will get new minutes posted on the website. 	<p>Brooke Germaine</p>
<p>Update / Fundraising</p> <ul style="list-style-type: none"> • Welcome to Jeff Schumaker as our VP for this year. • Welcome to Brianna Wigton as our Spirit night coordinator. • Welcome to Victoria Bradley as our ISPTO representative. • Kathe scheduled Spirit Night for Wednesday, September 21, 5-7pm <ul style="list-style-type: none"> ○ It is at the Hilliard-Rome and Roberts location. ○ % of ALL sales got to Bradley PTO, no flyer needed. ○ Someone from PTO needs to be there. Kathe, Victoria, and Brianna are able to represent PTO. Kathe will also have a sign to promote Bradley HS PTO. ○ Brooke will get info on social media and info to Mr. Warfield (to send eblast). • Kathe made a new order to Powell Prints and we are hoping we will have them to sell at the Homecoming game Saturday. Turn around is 2 weeks, but Powell Prints has said they may be behind. Karen's husband is able to pick up during the day. <ul style="list-style-type: none"> ○ Kathe, Brooke, and Jeff will be at the game to sell shirts. ○ We decided to charge \$20 but \$25 for 2XL-3XL. (Cost for \$15.40 S-XL and \$17.40 for 2XL-#XL). • Teacher cart is October 19, 2002. <ul style="list-style-type: none"> ○ This happens during the day. Mr. Warfield takes a cart for teachers to enjoy during the am. ○ We decided to send a sign up for donations this year. Brooke will get a sign up genius up and sent to Mr. Warfield and posted on social media. Sign up by October 12 and drop off donations by October 18 in the front office. ○ Brianna and Victoria will get any additional items not signed up for the weekend before (turn in receipts for reimbursement). We can assess the donations at the meeting on October 18 to make sure we have all that is needed. • Events we plan to continue this year: <ul style="list-style-type: none"> ○ Teacher cart (October 19, December 14, February, May) ○ Teacher and Staff Appreciation Week in May ○ Senior cupcakes was changed to cookies due to date change ○ Celebration of Excellence in May ○ PTO Scholarship <ul style="list-style-type: none"> ■ It was decided to see if we could get a new PTO member to take the lead on this. Karen and Brooke will work on this until we do. ■ Karen will reach out to Frances about the procedures and any files that can be shared. 	<p>Kathe Daniel</p>
<p>Principal's Update</p> <ul style="list-style-type: none"> • Homecoming week: Spirit week, pep rally, parade 6pm Friday, Football game, Dance Saturday. <ul style="list-style-type: none"> ○ Dance is on the football field, 7-10pm. Tickets for sale online. Expectations are in place. • Parent Open House was September 14, 7pm. 	<p>Bill Warfield</p>

<ul style="list-style-type: none"> ○ Went well for PTO. We sold some shirts and got some new parents who filled out the contact sheet. Brooke will make an email contact list. ○ Mr. Warfield is rethinking Open House for next year to increase participation. ● Conferences are October 19, 2022. 	
<p>Treasurer's Update</p> <ul style="list-style-type: none"> ● Budget will be voted on at the next meeting. ● \$8417.58 on 8-31-22 in account. ● Received \$331.28 check from Kroger. ● Paypal account: the funds are transferred once a month automatically. ● Taxes were filed for 2021 (ended 6-30-22) 	<p>Karen Polling</p>
<p>HEF Update:</p> <ul style="list-style-type: none"> ● HEF consists of HEF members, school board members, district admin, and the Superintendent usually attends. ● The HEF Teacher Grants had increased to up to \$5000! These are due at the end of January and granted at the end of March. ● They gave \$25,000 in scholarships to 16 grads. 	<p>Jeff Schumaker</p>
<p>New Business:</p> <ul style="list-style-type: none"> ● We are thinking about planning a fundraiser with Texas Roadhouse for dinner before the Holiday concert. This was very successful at Memorial. 	<p>All</p>
<p>Adjourn approximately at 6:25 pm. Next Meeting is October 18, 5pm. **Our new meeting place will be the conference room behind the front office.</p>	
<p>Action List:</p> <ul style="list-style-type: none"> ● Brooke will get new minutes posted on the website. ● Kathe, Victoria, and Brianna are able to represent PTO at Spirit night on Wednesday. Kathe will also have a sign to promote Bradley HS PTO. ● Kathe, Brooke, and Jeff will be at the Homecoming game on Friday to sell shirts. ● Brianna and Victoria will get any additional items for the Coffee Cart that are not signed up for the weekend before. ● Brooke will get a sign up genius up and sent to Mr. Warfield and posted on social media. ● Karen will reach out to Frances about the procedures and any files that can be shared. ● Brooke will make a PTO contact email list so it will be easier to send emails to those interested from contact sheets. 	