



## Hilliard Bradley High School PTO

August 16, 2022

### Meeting Minutes

Topic	Presenter(s)
<p><b>Welcome and introductions:</b> Karen Poling, treasurer; Brooke Germaine, secretary; Kathe Daniel, president; Bill Warfield, principal</p>	
<p><b>Approval of Minutes – May 10, 2022 Meeting:</b></p> <ul style="list-style-type: none"> <li>• Approved</li> <li>• <b>Brooke</b> will get new minutes posted on the website.</li> </ul>	<p><b>Brooke Germaine</b></p>
<p><b>Update / Fundraising</b></p> <ul style="list-style-type: none"> <li>• We are still working on finding a VP for this year.</li> <li>• We are in need of a Spirit night coordinator!! <b>Kathe</b> will work to find a spirit night until we get a coordinator.</li> <li>• <b>Kathe</b> will take lead on contacting Powell Prints about setting up a new sale.</li> <li>• Best and most consistent fundraising has been Kroger!</li> <li>• Events we plan to continue this year:               <ul style="list-style-type: none"> <li>○ Teacher cart (October, December, February, May)</li> <li>○ Teacher and Staff Appreciation Week</li> <li>○ Senior cupcakes was changed to cookies due to date change</li> <li>○ Celebration of Excellence</li> <li>○ PTO Scholarship                   <ul style="list-style-type: none"> <li>■ It was decided to see if we could get a new PTO member to take the lead on this. We will reevaluate as the year goes.</li> </ul> </li> </ul> </li> </ul>	<p><b>All</b></p>
<p><b>Principal's Update</b></p> <ul style="list-style-type: none"> <li>• Bradley is ready to the start the new school year!!</li> <li>• Cami Kowalski will be the teacher rep again for this school year.</li> <li>• Weekly updates need to be sent to Mr. Warfield by Monday (Wednesday the latest) to get into his Friday update. <b>Brooke</b> will be doing this.</li> <li>• Parent Open House: September 14, 7pm.</li> <li>• Homecoming September 23. 2022.</li> <li>• Freshman Orientation               <ul style="list-style-type: none"> <li>○ Went well and Brooke was able to speak briefly and sell a few shirts.</li> </ul> </li> </ul>	<p><b>Bill Warfield</b></p>
<p><b>Treasurer's Update</b></p> <ul style="list-style-type: none"> <li>• \$7660.47 in account to start the year.</li> <li>• Received \$357.11 check from Kroger.</li> <li>• The Secretary of State was filed at the end of July.</li> </ul>	<p><b>Karen Polling</b></p>
<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• First football game is August 26. We will have a table, will sell shirts and hopefully have the new t-shirt/spirit sale ready to take orders.</li> <li>• Open House September 14. PTO will have a table with contact sheets and will sell t-shirts. <b>Brooke</b> will make a PTO contact sheet to get names and info of parents interested in helping PTO.</li> <li>• Homecoming September 23. Hoping to have the spirit sale up and running by then.</li> <li>• Communication to families: <b>Brooke</b> will keep facebook, instagram, twitter, and PTO website updated as well as send a paragraph to Mr. Warfield.</li> </ul>	<p><b>All</b></p>
<p><b>Adjourn</b> approximately at 6:04 pm.          Next Meeting is September 20, 5pm. **Our new meeting place will be the conference room behind the front office.</p>	

**Action List:**

- **Brooke** will get new minutes posted on the website.
- **Brooke** will send Mr. Wartfield a paragraph for the weekly update.
- **Brooke** will make a PTO contact sheet.
- **Brooke** will be in charge of Facebook, Twitter, Instagram, and website updates.
- **Jerri** will meet with **Kathe** Daniel to pass over the notebook and information. This still needs to be completed!
- **Kathe** will reach out to Powell prints about new t-shirt/spirit wear online ordering.
- **Kathe** will work to find a spirit night until we get a coordinator.