

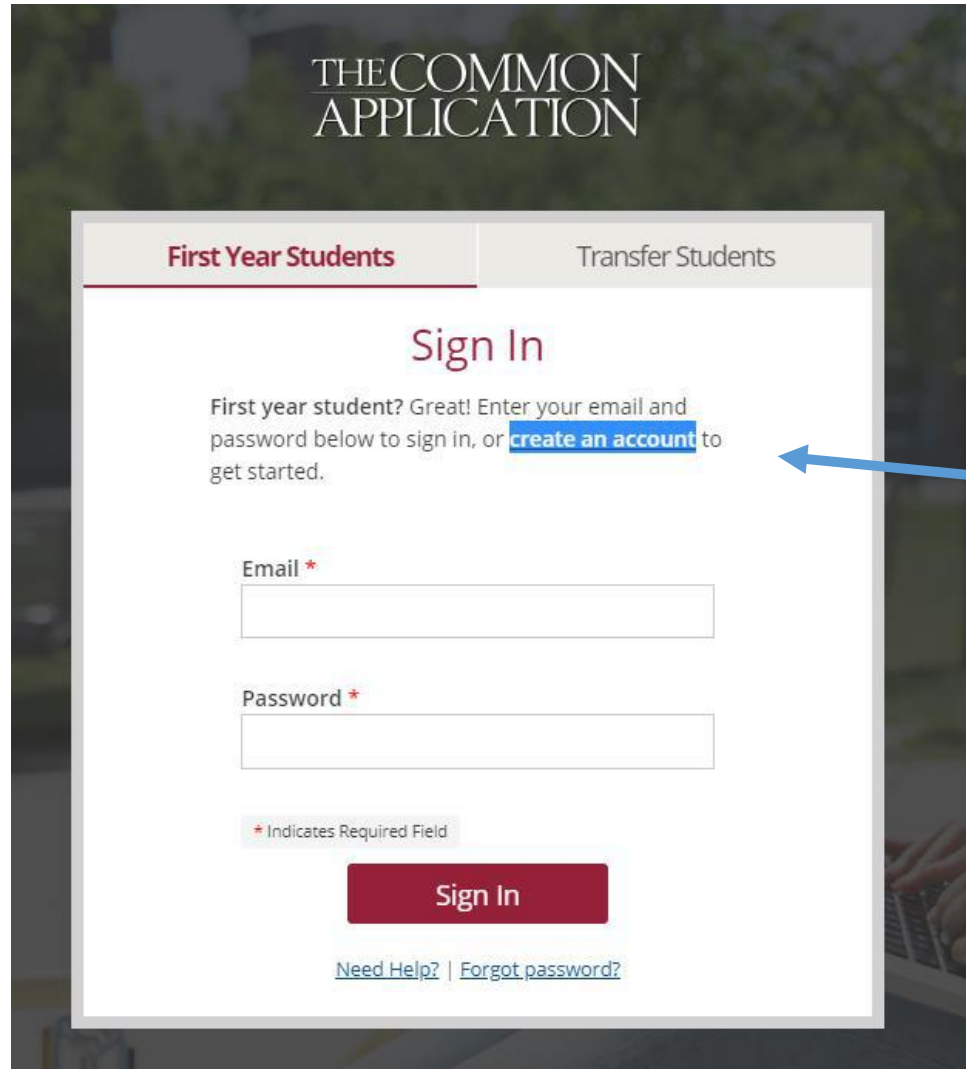
You're a senior - now what?!

- ❑ Visit colleges & universities
 - ❑ Colleges come to Bradley regularly - sign up for up to 5 visits under “What’s New” in Naviance
 - ❑ 3 excused absences to miss school and see campuses in real life!
- ❑ Explore colleges through SuperMatch (under “Colleges I'm Thinking About”)
 - compare in-state and out of state, average ACT scores and GPA, size, location, diversity and more

Following the Following Steps

1. Create an Account at the Common App
2. Complete the Education section in the common app
3. Pick at least one college to add to the My Colleges Tab
4. Complete the FERPA
5. Match you Common App account and Naviance
6. Add Colleges in Naviance
7. How to apply through the common app
8. Letters of Recommendatios

- ❑ Set up a Common App account - commonapp.org
 - ❑ Click on [create an account](#) – you will be a *first year student*



The screenshot shows the Common App website's sign-in interface. At the top, the text "THE COMMON APPLICATION" is displayed. Below it, there are two tabs: "First Year Students" (which is selected and highlighted in red) and "Transfer Students". The main heading is "Sign In". A message reads: "First year student? Great! Enter your email and password below to sign in, or [create an account](#) to get started." A blue arrow points from the right side of the image to the "create an account" link. Below the message are two input fields: "Email *" and "Password *". A small note below the fields states: "* Indicates Required Field". At the bottom, there is a red "Sign In" button and two links: "Need Help?" and "Forgot password?".

THE COMMON APPLICATION

First Year Students Transfer Students

Sign In

First year student? Great! Enter your email and password below to sign in, or [create an account](#) to get started.

Email *

Password *

* Indicates Required Field

Sign In

[Need Help?](#) | [Forgot password?](#)

→ Fill out the "Education" section under the "Common App" tab

The image shows a screenshot of the Common App website interface. At the top, there is a navigation bar with five tabs: "Dashboard", "My Colleges", "Common App", "College Search", and "Financial Aid Resources". The "Common App" tab is highlighted with a blue border. Below this, on the left side, is a sidebar titled "Common Application" with a list of sections: Profile, Family, Education, Testing, Activities, Writing, and Courses & Grades (0 College(s) Require). The "Education" section is highlighted with a blue arrow pointing to it. In the center, there is a white box with a black border containing the text: "Fill out everything that has a RED" and "All of the categories must be completed". To the right of this text is a red asterisk icon. A blue arrow points from the text box to the "Education" section in the sidebar. Another blue arrow points from the text box to a list of categories on the right side of the image. These categories are: Address, Contact Details, Demographics, Geography, Language, Citizenship, and Common App Fee Waiver.

Dashboard My Colleges **Common App** College Search Financial Aid Resources

Common Application

- ☐ Profile
- ☐ Family
- ☒ Education
- ☐ Testing
- ☐ Activities
- ☐ Writing
- ☐ Courses & Grades
0 College(s) Require

Fill out everything that has a RED

All of the categories must be completed

- ▶ Address
- ▶ Contact Details
- ▶ Demographics
- ▶ Geography
- ▶ Language
- ▶ Citizenship
- ▶ Common App Fee Waiver

→ Pick at least one college to add to "College Search" tab

Dashboard My Colleges Common App **College Search** Financial Aid Resources

Criteria

Criteria Application Requirements

College or City Name

Separate multiple search terms with a comma, e.g.: Washington, Boston

Instructions and Help

How do I search for a college?

Once you have added a college
You will get the Result List
Check the Box and click ADD

Result List request information college's website

<input type="checkbox"/>	Member Name	Location	Country	Type
<input type="checkbox"/>	The Ohio State University	Columbus - OH	USA	Coed

- ❑ Authorize release of your information through FERPA (which is under "My Colleges", "Recommendors & FERPA")

The screenshot shows the Ohio State University application portal. At the top, the user's email address 'Chris_McCabe@hboe.org' is displayed. Below this is a navigation bar with tabs: 'Dashboard', 'My Colleges' (highlighted with a blue border), 'Common App', 'College Search', and 'Financial Aid Resources'. The main content area is divided into three sections. On the left, under 'The Ohio State University', there is an 'Application' section with '(0 of 3 Completed)' and three options: 'Questions', 'Recommendors and FERPA' (highlighted with a blue arrow), and 'Review and Submit - Common App'. The middle section contains 'Contact Info' (Phone: (614) 292-3980, Fax: P.O. Box 182646, Columbus, OH 43218-2646 USA, Email: askabuckeye@osu.edu, and links to 'View College Website', 'Virtual Tour', and 'College Navigator (Department of Education)'); 'Application Deadlines' (Autumn 2019 (Begins in August) and Spring 2019 (Begins in January) with their respective first year admission dates); and 'Application Information' (Application Fees: First Year Domestic Fee- \$60, First Year International Fee- \$70, and Standardized Test Policy). The right section is titled 'Instructions and Help' and contains three articles: 'Can a college see the list of colleges on the My Colleges list?', 'How can I view a college's Writing Supplement, if they have one?', and 'When is the deadline for my application?'. Each article has a '[+]' link and a '[more]' link with a right arrow.

Remember if you do not have the Education section completed, you will not be able to complete the "Recommendors & FERPA")

Click on the Dashboard to see what colleges you have added to the common App

DashboardMy CollegesCommon AppCollege SearchFinancial Aid Resources

My Colleges Requirements

My Colleges (1)	Writing Requirements	Deadline	Application	Writing Supplement	Remove
▶ The Ohio State University		—		—	

Instructions and Help ↗

Application Term Dictionary
Not familiar with the app lingo? Our [\[+\]](#)
[\[more\]](#) ↗

How can I view a college's Writing Supplement if they


Now Log on to Naviance through the Bradley Web Site

Ready for Tomorrow

HBR PARENT INFO HBR STUDENT INFO


Hilliard **Bradley** High School

Home About Us Our Staff News & Info Guidance Academics Performing Arts Athletics




ference

- chedule
- Report
- enter
- Handbook
- Manual




Activities

- Activity Calendar
- Clubs
- Renaissance Program
- Yearbook
- Application for Yearbook



Tools

- Canvas
- Google Apps for Education
- Home Access Center (HAC)
- Naviance 

Log in screen



Welcome to Naviance Student

Welcome to Naviance! STUDENTS - Please login using your standard Hilliard City Schools network username and password. PARENTS - First time visit, please click the 'I need to Register' link on right side of screen to create your account.

Email or Username

Password

☐ Remember me

[Forgot your password?](#)

Login

Are you new here?

[I need to register](#)

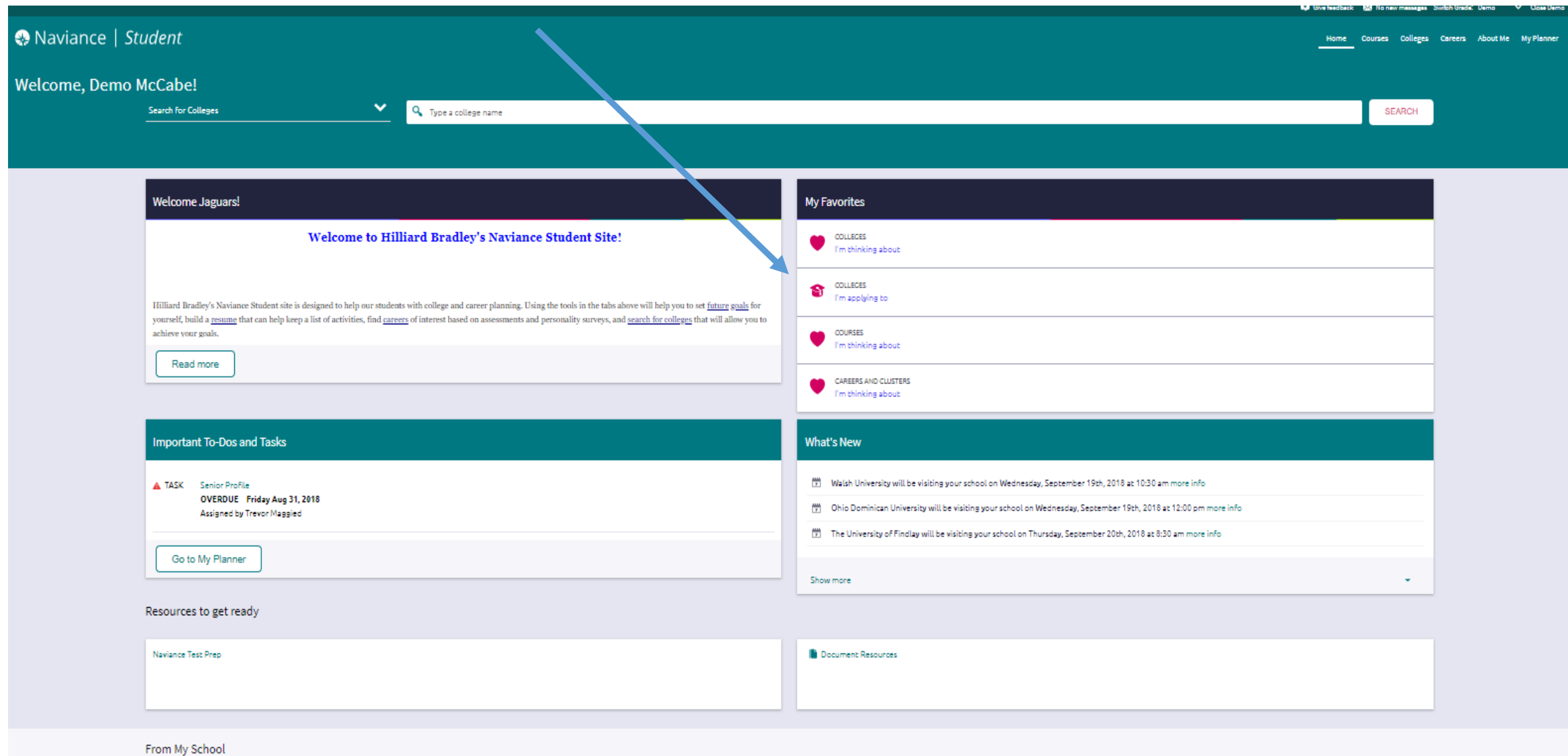
Hilliard Bradley High School

2800 Walker Road

Hilliard , OH 43026

[Privacy Policy](#)

Go to "Colleges I'm Applying To" and "Match Common App Account"



The screenshot shows the Naviance Student website interface. At the top, there is a teal header with the Naviance logo and 'Student' text on the left, and navigation links (Home, Courses, Colleges, Careers, About Me, My Planner) on the right. Below the header, a welcome message 'Welcome, Demo McCabe!' is displayed. A search bar with the placeholder 'Type a college name' and a 'SEARCH' button is located below the welcome message. A blue arrow points from the top of the page down to the 'COLLEGES I'm applying to' link in the 'My Favorites' section.

Naviance | Student

Welcome, Demo McCabe!

Search For Colleges

Type a college name

SEARCH

Welcome Jaguars!

Welcome to Hilliard Bradley's Naviance Student Site!

Hilliard Bradley's Naviance Student site is designed to help our students with college and career planning. Using the tools in the tabs above will help you to set future goals for yourself, build a resume that can help keep a list of activities, find careers of interest based on assessments and personality surveys, and search for colleges that will allow you to achieve your goals.

Read more

My Favorites

- COLLEGES
I'm thinking about
- COLLEGES
I'm applying to
- COURSES
I'm thinking about
- CAREERS AND CLUSTERS
I'm thinking about

Important To-Dos and Tasks

TASK Senior Profile
OVERDUE Friday Aug 31, 2018
Assigned by Trevor Maggied

Go to My Planner

Resources to get ready

Naviance Test Prep

What's New


- Walsh University will be visiting your school on Wednesday, September 19th, 2018 at 10:30 am [more info](#)
- Ohio Dominican University will be visiting your school on Wednesday, September 19th, 2018 at 12:00 pm [more info](#)
- The University of Findlay will be visiting your school on Thursday, September 20th, 2018 at 8:30 am [more info](#)

Show more

Document Resources


From My School


Remember that you must use your common app email address
to make this work – click on Match Accounts

 Naviance | *Student*




HomeCollegesCareersAbout MeMy Planner


Colleges I'm applying to



 Search for colleges

 It looks like you are not currently able to apply to Common App schools.
Match your Common App account to Naviance Student account to get started.

Match Accounts

 Manage Transcripts Compare Me

 = extended profile available

 REQUEST TRANSCRIPTS REMOVE

College that I'm attending

Note: Once you match account, your FERPA status can no longer be changed and you cannot unmatch your account.

We're excited that you are ready to apply to colleges. Some colleges allow you to apply with Common App. You can match your Common App and Naviance Student account to track your applications in one place! In just a few short steps, we'll have your accounts matched.

Get Started with Common App

You have already done these two parts

- Create a Common App account on [Common App Online](#)
- Sign the Common App (CA) FERPA Waiver on [Common App Online](#)

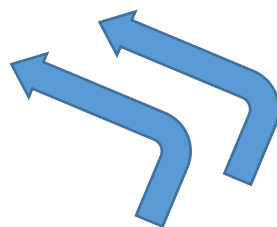
Match Your Accounts

Tell us the email address you are using for Common App and your date of birth.

Common App Email Address

Date of Birth

Match Accounts



Remember that you must use your common app email address to make this work, then click Match Accounts

TIPS

These tips will help you successfully match your accounts.

- Make sure you use the **email address** that you chose for your Common App account
- Make sure that **last name** on your Naviance Student account matches the last name you used to create your Common App account.
- Make sure the **date of birth** on your Naviance Student account matches the date of birth on your Common App account.

[I don't need this](#)

Add the colleges you are applying to

✕ Cancel

Add New College Application

STEP 1

Add Application

STEP 2

Request Transcript

Which college are you applying to?

The Ohio State University

The Ohio State University

The Ohio State University, Agricultural Technical Institute

The Ohio State University at Lima


The Ohio State University at Mansfield

The Ohio State University at Marion


☐ I've submitted my application

Add Application


ADD AND REQUEST TRANSCRIPT



Once you have added colleges click here to Add and Request Transcripts



Click the initial box and hit the Request and Finish button

 Use this form to request transcripts for your college applications. You can request additional transcripts, such as midyear transcripts later using Add Transcript Request from your application list. Any existing transcripts requests for the chosen college application/s will not be undone. You can check the status of any transcript request in Manage Transcripts.




What type of transcript are you requesting?

- ☒ Initial
- ☐ Mid year
- ☐ Final

What additional materials, if any, do you want included?

- ☐ Unofficial SAT Scores
- ☐ Unofficial ACT Scores

Where are you sending the transcript/s?

 The Ohio State University



Request and Finish

Now we want to select how you submit your applications, Click the Edit tab

Colleges I'm applying to

✓ Your Common App account has been matched.

Your FERPA status is waived. You're ready to apply to colleges using Common App.

Manage Transcripts

Compare Me

= extended profile available

+ REQUEST TRANSCRIPTS

REMOVE

College	Type	Deadline	Transcripts	Office materials	Submission Type	Application
<input type="checkbox"/> Capital University	RD	Regular Decision	- no request	Pending	<div>?</div>	Unknown <div>▼</div> <div><div>EDIT</div><div>MORE</div></div>

College that I'm attending:

N/A

▼

Update

Letters of recommendation

Some colleges require letters of recommendation to be submitted with your application. Please visit the [letters of recommendation section](#), accessible from the main colleges page, for more information

Click on Via Common App for each college Than his the Save College Application Button

Naviance | Student

HomeCollegesCareersAbout MeMy Planner

Quick Links

MORE SEARCH OPTIONS

SuperMatch@

Advance college search

College lookup

MY COLLEGES

Upcoming college events

Colleges match

Colleges Visits

Colleges I'm thinking about

Colleges I'm applying to

Letters of recommendation

X

CANCEL

Edit College Application

Capital University (OH)

Have you submitted your application?

☐ I've submitted my application

☐ Via Common App

☐ Direct to the institution

☒ I'm not sure yet

College Deadline

No Date

Counselor Override

Not Applicable

Save College Application

App type

Regular Decision

Result

Unknown

Waitlisted/Deferred

N/A

Interest

N/A

Format

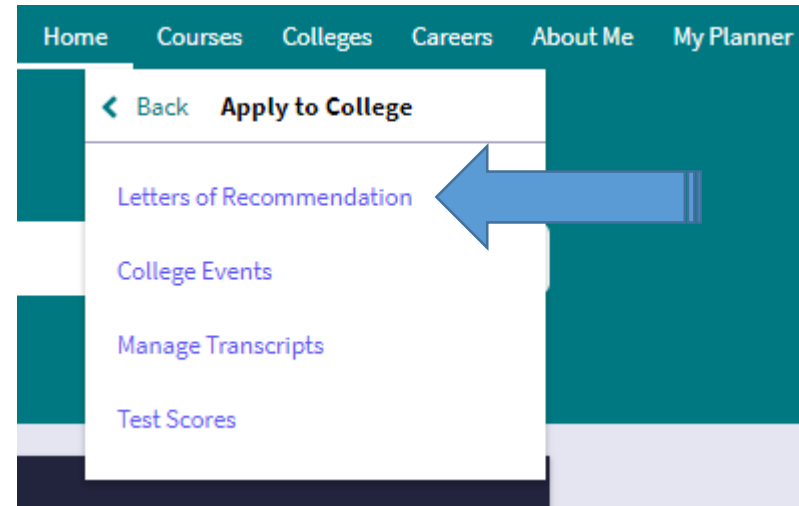
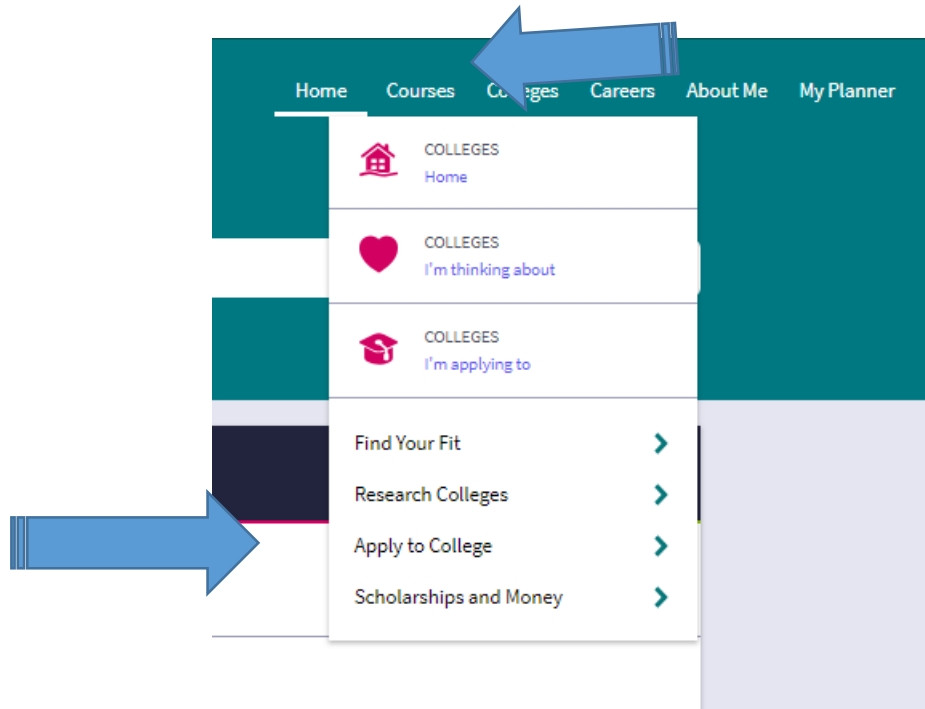
N/A

How to request Letters of Recommendations

Click on Colleges

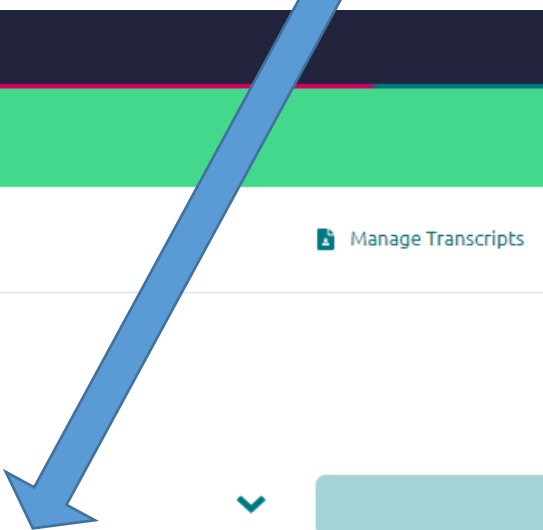
Click on Apply to College

Click on Letters of Recommendations



Click on the Letters of Recommendations

Remember to let the teacher know first that you would like a recommendation



Colleges I'm applying to

Search for colleges

✓ Your Common App account has been matched.
Your FERPA status is not waived. You're ready to apply to colleges using Common App.

Manage Transcripts Application Milestones Compare Me

+ REQUEST TRANSCRIPTS REMOVE

* = extended profile available

College that I'm attending:

N/A

Update

Letters of recommendation

Some colleges require letters of recommendation to be submitted with your application. Please visit the [letters of recommendation section](#), accessible from the main colleges page, for more information

Click on Add Request

Letters of recommendation

Your Requests

You can request new letters of recommendation and track the most recent status of your requests here.

Add Request

Recommendation For ^	Deadline ^	Recommender(s)	Status ⓘ	Cancel Request
----------------------	------------	----------------	----------	----------------



Your recommendation requests will show up here.

Add Request

Pick the teacher
Include a note and Thank the Teacher
Hit submit request



Letters of recommendation

Add new request

Here you can ask a teacher to write you a letter of recommendation. If you don't have any colleges in your list yet, you may still make a request. Make sure you give your teachers plenty of time to write your recommendations!

Cancel


Submit Request

1. Who would you like to write this recommendation?*

Select A Teacher



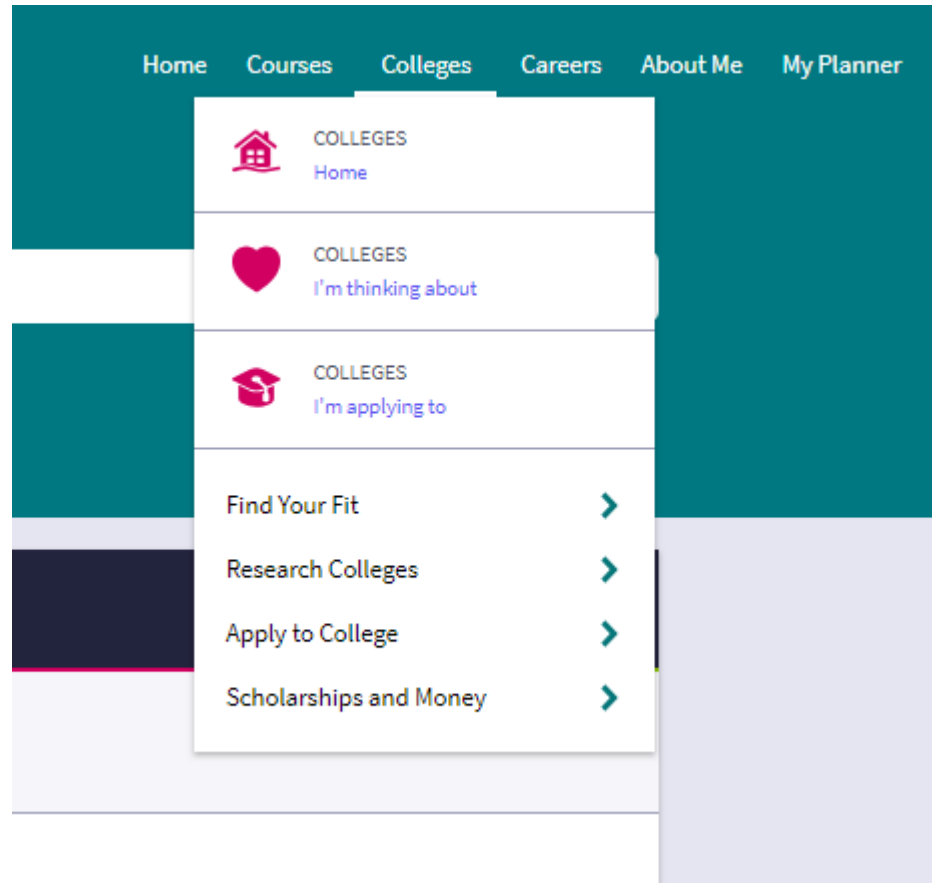
2. Select which colleges this request is for:*

- ☐ Choose **specific** colleges from your *Colleges I'm Applying To* list
- ☐ All current and future colleges I add to my *Colleges I'm Applying To* list 





3. Include a personal note to remind your recommender about your great qualities and any specifics about your request:

3000 characters remaining

Now click on College Home



Do some Research Click on SuperMatch to find the best fit for you

<div><div>Find Your Fit</div><div><div> SuperMatch®</div><div>College Match</div><div>Scattergrams</div><div>Advanced College Search</div><div>College Lookup</div><div>Show less</div></div></div>	<div><div>Research Colleges</div><div><div> COLLEGES I'm Thinking About</div><div>College Compare</div><div>College Resources</div><div>Acceptance History</div><div>Enrichment Programs</div><div>College Maps</div><div>Show less</div></div></div>
<div><div>Apply to Colleges</div><div><div> COLLEGES I'm applying to</div></div></div>	<div><div>Scholarships and Money</div><div><div> SCHOLARSHIPS I'm Applying To</div></div></div>