

EMERGENCY MEDICAL FORM

ATTENTION PARENTS OF ALL STUDENTS (AND ESPECIALLY ATHLETES)

Make sure your EMERGENCY CONTACT INFORMATION and INSURANCE INFORMATION is updated on **Home Access!**

Home Access Link: https://homeaccess.hboe.org/

Just a reminder, <u>all athletes must be covered by medical insurance</u>. Insurance can be purchased through the school if needed. Contact the Athletic Department for details.

All Students

You need to electronically "sign off" on the One2One Loan agreement (if you have not done so in a previous year), Student Handbook Acknowledgement and Attendance Policy Acknowledgement. (See example screen below).

Athletes

Parents/Athletes must go to **Final Forms** to complete all athletic forms.

Final Forms Link: https://hilliard-oh.finalforms.com

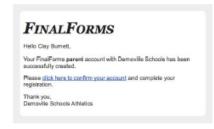
Final Forms Instructions:



PARENT REGISTRATION

HOW DO I SIGN UP?

- 1. Go to https://hilliard-oh.finalforms.com
- 2. Click NEW ACCOUNT under the Parent Icon.
- Type your NAME, DATE OF BIRTH, and EMAIL; then click REGISTER.
- 4. Check your Email for a FinalForms Email, and click CONFIRM YOUR ACCOUNT in the email text.



NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, check your spam folder. If you still do not see the FinalForms email, please email support@finalforms.com.

- Create your new FinalForms password and click CONFIRM ACCOUNT.
- Click REGISTER STUDENT for your first child.



Parent
O LOGIN

WHAT INFO WILL I NEED?

- Basic Medical History & Health Information
- Doctor & Dentist Contact Information
- Insurance Company & Policy Number
- Hospital Preference

HOW DO I REGISTER MY FIRST STUDENT?

IMPORTANT If you have followed the steps on the previous page, you may Jump to Step 3.

- Go to https://hilliard-oh.finalforms.com
- 2. Click LOGIN under the Parent Icon.
- 3. Click REGISTER STUDENT



- 4. Type in LEGAL NAME and other basic information about the student. Click CREATE STUDENT.
- If your student plans to participate in a sport, activity, or club, please click the checkbox for each.
 Click UPDATE after making your selection.

NOTE: A selection can be changed any time until the registration deadline.

 Complete each form and sign your full name (i.e. 'John Smith') into the Parent Signature field at the bottom of the page. After signing, click SUBMIT FORM and move on to the next form.



- 7. When all forms are complete, you will see a 'Forms Finished' message. Forms finished!
- 8. ***IMPORTANT*** If required, an email will automatically be sent to the email address that you provided for your Student prompting him/her to sign required Student forms.

HOW DO I REGISTER ADDITIONAL STUDENTS?

Click MY STUDENTS. You may repeat steps 3 through 7 for each additional Student.

HOW DO I UPDATE INFORMATION?

LOGIN at any time and click **UPDATE FORMS** to update information for any Student.

Fall sports, Marching Band/Color Guard participation fee (\$100 per sport for high school, \$80 for middle school) can be paid online at www.mypaymentsplus.com beginning August 1st. If necessary, payments can also be paid in the HS Athletic Office or the Main Office. DO NOT give participation fees to coaches or directors. They have been instructed not to take it.