

Hilliard Bradley PTO



MEETING DATE: SEPTEMBER 1, 2020

MEETING MINUTES

ATTENDEES (VIA ZOOM): Principal Mindy Mordarski, President Crystal Billman, Treasurer Jerri Letcavits, Secretary Rita Martin, Frances Robbins, Sharon Grenier

I. PRINCIPAL'S REPORT.

1. Are we doing teacher meals? Still TBD, but probably not, per Mindy. Decision to be made on September 14.
2. Still working through whether there will be in-person conferences.

II. SECRETARY'S REPORT.

Meeting minutes were reviewed and approved.

III. TREASURER'S REPORT.

1. Nothing new to report. PTO mail received. Kroger check in the amount of \$318.20 received for May. \$25 received from Apples for Students, and \$15 from Network for Good(?).
3. We received a reminder to file our Form 990, but it was already filed.
4. Frances asked whether our fundraiser money was received from Wendy's, from last year. President Billman believes we received it.
5. Jerri shared account balance and budget. Same as last meeting.
6. We may want a \$5 donation from teachers if we do teacher meals.
7. Revenue - We can expect some from Amazon, and maybe spirit nights?
 - a. Frances - We can try, but it will be harder. Wendy's and McAllisters were initially interested to do it again. Frances will reach out.
 - b. \$1,000 expected from Kroger for the year. Nothing coming from Jags, open house or tshirt fundraiser. Marla is working on a tshirt design.
 - c. \$1,380 total expected this year. \$8,121.28 in the bank.
8. \$500 budgeted for scholarship(s). Frances wants to discuss the process; Jerri - we will table for later in the meeting.
9. Celebration of excellence funds are set aside. Coffee cart can continue this year.
10. \$50 budgeted to Hilliard education fund
11. We have a \$600 shortfall to pick up if we can.
12. Conflict of interest policy - no changes since officers have not changed.

IV. NEW BUSINESS.

1. Sharon Grenier of Coffee Connections attended to present a fundraising offer that one of her employees thought of. It would be an upgrade card (large beverage for the price of a regular, through the end of the year). We would sell a card for \$10 or \$15, and it would be customized. Free upgrade on drink for balance of the year with card. A coupon code would be provided for purchases on their app. They can provide a digital image also, in lieu of paper cards. The PTO would keep 100% of profits. They also sell coffee milkshakes, smoothies, and lemonades. We can send her specifics and she will create the graphic for the cards.
2. Benevolent Fund - No requests
3. No cookie days to be held this year
4. Staff appreciation, fall conference are up in the air
5. Coffee cart will be difficult with a hybrid schedule. We could let the office staff spend the money to buy snacks for the coffee cart.
6. Scholarship process. Frances believes we turn info over with very little instruction. She was surprised by who was chosen as Top 2 candidates. At least 3 other applicants were very well qualified. Need process; important that students are told that they cannot be awarded an amount over their cost of attendance. One of the recipients had a full-ride scholarship.
 - a. Jerri - Can Frances draft a proposal of what we should consider, then we can discuss in more detail. We'll pick a date at the October meeting to discuss, with a plan to resolve by year end.

V. ISPTO REPORT.

No report, as meetings have not yet started for the new school year.

Next Meeting: Tuesday, October 6th, 7:00 p.m. via Zoom.