

Hilliard Bradley PTO



MEETING DATE:

APRIL 7, 2021

MEETING MINUTES

ATTENDEES (VIA ZOOM): President Crystal Billman, Treasurer Jerri Letcavits, Secretary Rita Martin, Brooke Germain, Frances Robbins

I. PRINCIPAL'S REPORT.

Principal Mordarski was not able to attend but provided the following updates post-meeting:

- AIR Testing:

Students Testing	Dates	Assessment Title	Important to Note
Students enrolled in an English 10 course (includes honors, & Leap 10)	Wednesday, April 7th	English Language Arts (ELA) – part 1&2 End of Course Assessment	Non-testers will not attend school, they have a remote learning day. Testers will be in attendance the full school day.
11th grade (Based on grade in Home Access)	Tuesday, April 13th	SAT	Non-testers will not attend school, they have a remote learning day. Testers will be dismissed at the conclusion of the testing period – Busses will run at their normal times
Students enrolled in a US History or Government course	Thursday, April 15th	American History or American Government - part 1 & 2 End of Course Assessments	Non-testers will not attend school, they have a remote learning day. Testers will be in attendance the full school day.
Students enrolled in a Biology course (includes honors – excludes AP)	Wednesday, April 21st	Biology – part 1 & 2 End of Course Assessments	Non-testers will not attend school, they have a remote learning day. Testers will be in attendance the full school day.
Students enrolled in an Algebra 1, Geometry, or GAC 2 course (includes honors)	Thursday, April 29th	Algebra 1 or Geometry – part 1 & 2 End of Course Assessment	Non-testers will not attend school, they have a remote learning day. Testers will be in attendance the full school day.

For students taking Advanced Placement (AP) tests please check the College Board website at: <https://apstudent.collegeboard.org/takingtheexam/ap-calendar>

- Senior Breakfast - April 21 at 8am
- Prom is Apr 24. Tickets still on sale - need help promoting this!
- April 26 - Seniors receive graduation stuff - cap and gown, etc.
- April 30 - May 4 Musical
- May 28 - Graduation at Schott
- Teacher Appreciation Week - we would like to do a coffee cart one day this week and are flexible

II. SECRETARY'S REPORT.

Rita will provide March meeting minutes for approval soon.

III. TREASURER'S REPORT.

- Jerry - deposit to make from Kroger funds; around \$7,000 in account. Will reduce by \$1,000 for the scholarship award. \$60 to Aramark. We said no to the Education Foundation donation that we've done in the past. Will balance the statements at year end when Karen or whomever does the audit. We've been generous with coffee cart donations; have saved a lot of money not doing teacher meals.
- Elections will be at next month's meeting. The likely lineup is:
Jerri Letcavits - President
Stephanie Lambert - Will cover whatever is needed; will probably stay at VP
Karen Poling - Treasurer
Brooke Germaine - Secretary
Lori Deaver - will think about it, but may be moving

Need to figure out if volunteers will be allowed in the building next year

- Appreciation dates coming up - Administrative Professionals Day is April 21. Let's do teacher appreciation week and acknowledge everyone at once, instead of separate admin day. Teacher Appreciation Week is May 3-7.
 - Angie may have purchased the supplies already; need to confirm. Can we do an affordable box lunch? We can put together a box lunch and order the main item from somewhere. Will continue to discuss options.

IV. ISPTO UPDATE.

- ISPTO has reviewed and approved everyone's bylaws.
- They suggested handwritten notes, food, donations from business and raffle prizes as potential ways to celebrate teacher appreciation week.
- ISPTO officer election will be in May

V. NEW BUSINESS.

- Cookie Day - Maybe we can do a senior treat instead for this year. We would like to do something; Crystal will talk to Mindy. 4/25 is senior breakfast at Der Dutchman.
- No word on celebration of excellence. Need to find out the date.
- The new secretary is Gretchen. Jerri will ask her about a senior treat and teacher appreciation week.
- Next year we should plan to solicit specific businesses again as we have in prior years. Jerri will send the letter again in August.
- The PTO scholarship winner was Madilyn Taylor, unless she gets a full scholarship and doesn't need the money. A letter to the student will include instructions on notifying PTO of school selection and need for the funds. We can do a dual check to the school and the student if we want. We can send the money when they've chosen their school - we need to look at what we said already about how we would pay it. Frances to ask Melinda

Winterage in the Guidance Office about the process for issuing funds, and will let her know the award winner. Recipient will be announced at May 5 scholarship night.

- Spirit Nights - Frances has dates set; she emailed them. Rita to send dates to office contact for PTO website, and also let Jerri know who the contact is for next year.
- Frances would like to let club leads know about spirit nights in case they're ordering food for sports teams and other groups. Stephanie or Frances can help update Twitter. Jerri will share Twitter account info with Frances for future communications.
- Frances will stay involved next year for scholarship admin and spirit nights.

NEXT MEETING: Tuesday, May 4th at 7:00 pm via Zoom.