

Hilliard Bradley PTO



MEETING DATE: OCTOBER 2, 2018

ATTENDEES: President Crystal Billman, Treasurer Jerri Letcavits, Secretary Rita Martin, Angie Copeland, Stephanie Lambert, Margie Daykin

SECRETARY'S REPORT: Minutes from the September 4th meeting were reviewed and approved.

NEW BUSINESS:

I. Prior Meeting Minutes - The September 4th meeting minutes were reviewed, as revised based on comments. Motion by President Billman with a second by Treasurer Letcavits to approve.

II. Treasurer's Report:

1. The approved 2018-2019 budget was distributed with updated balances.
2. Following distribution of the donation solicitation letters sent to local businesses, we have two confirmed donations. \$100 from Children's Castle Educare and a \$35.00 gift card from Target (Target does not provide monetary donations). Thank you notes and tax forms will be sent to each doner by Jerri.
3. Jerri confirmed we now have our Giant Eagle rewards program established - Apples for Students. Our Account Number is #6050.
 - Rita will have the flyer added to the PTO website
 - Giant Eagle sends an annual distribution check for rewards earned between September 2nd and March 16th of each school year.
 - Parents can have their funds divided between up to four different schools, if their students are in different schools within the district.
 - Jerri will access the program's Facebook page which we can use to promote the program on our Facebook page.

III. Leadership Retreat Presentation - A group of the students involved in planning the November 17-18 Leadership Retreat presented the details and schedule for the retreat to the PTO. They were seeking donations and fundraising guidance for sponsorship of students that have been invited but may not be able to afford the \$100 fee that covers bussing, food and lodging for the event.

- Following the presentation and discussion regarding various fundraising options, the students dismissed themselves and the PTO discussed and agreed to donate \$150.00 from the Benevolent Fund to help sponsor student attendance at the Leadership Retreat. The motion was made by President Billman with a second from Treasurer Letcavitz.

IV. President's Report:

1. President Billman attended the 9/27 Superintendent's luncheon. Mr. Abraham spoke, who is our new Director of Student Well Being. So far he has implemented the suicide prevention magnets on student lockers, and he is working to build various committees. Additional projects being planned include:

- An immunization clinic to be held in November

- A dental outreach program for elementaries, to be set up in ~8 schools with the highest free and reduced lunch program participation

Also discussed at the meeting is the potential for a school funding option to be on the 2020 ballot. It is undecided whether it will be a levy or an earned income tax of ½%.

2. In celebration of Bradley turning 10 years old, an art installation will be available for viewing from 10/5 thru 10/19 in the grass along the north end of the building. Many groups have contributed to the display and there will be QR codes that you can scan to learn more about each group. Photography is encouraged.

3. **ISPTO Update** - Stephanie Lambert agreed to be our second ISPTO representative, as she attends all of the meetings.

- She provided updates from the September meeting and agreed to represent Bradley.
- October 30th there will be a PTO Booster Financial Workshop, which our Treasurer and one other officer should attend. Details are available in the Central Office.
- Stephanie advised that we need to provide a copy of our bylaws to the ISPTO by their next meeting, which Crystal will email to her.
- The Vice President and Treasurer positions for ISPTO will be vacant next year and need to be filled.
- ISPTO dues will increase by \$5 or \$10 next year.
- There will be a capstone project for seniors this year making picnic tables for any of the high schools that want them. The cost will likely be around \$175.00, but is still being negotiated.
- March 8th, 2019 will be the HEF Denim and Diamonds fundraiser event. We have budgeted for a \$100 donation.
- ISPTO would like each PTO to join the Hilliard Bridges' Facebook page. The page allows the PTO groups to share info with the community and reach out for various needs.

4. **Cookie Day** - Cookie day was a success, with more cookies donated than people signed up to bring. We have 4 dozen leftover cookies on hand for next month. It was clarified that cookies with nuts need to be labeled on each individual cookie bag. Having a note or label in the larger container can get missed, and we need to be as careful as possible for allergies.

5. **Coffee Cart** - The coffee cart for the teachers will be 10/18, the day after the Fall Conference meal. Crystal will send sign-up forms out for each event.

- We need a new volunteer to run the coffee cart.

6. **Fall Conference Meal - 10/17**

We will provide food for ~150 teachers and staff.

4:30 - Setup in the Commons. There will be two dinner shifts - 5:00 and 5:30

We will have a taco bar.

Crystal - Taco meat

Rita - Taco chicken

Angie - Refried beans

Janel - Taco bar toppings

7. **Bradley Cares & Shares Run** - Angie advised that Christine needs a co-chair for the event; Jerri agreed to co-chair and will get in touch with Christine.

- Rita will call local businesses to solicit donations of water and healthy snacks for the event.
- We discussed possible reimbursement of costs for the student that is helping with advertising for his capstone project. Crystal will get more details from Christine. We will need to set a budget or maximum reimbursement amount.

8. **Prom Dress Sale** - Angie proposed February 10th for the prom dress sale, which everyone agreed with. The school is available. Rita will have the date added to the PTO website.

9. **Fundraiser Updates** - We heard back from Principal Mordarski on some of the fundraising items. We are awaiting answers for the t-shirt design contest and sale, and the gaming competition.

- We are approved for the wristband sale, and Crystal will get quotes from several vendors to share
- Jerri has the flyer for the Chipotle spirit night; she will add our disclaimer to it and forward to Rita for posting on the website
- We are approved for the Jaguar & nerds project. Janel has submitted a proposal to Ohio Health for sponsorship of the Jaguar and the prizes for guessing how many nerds are in it. Mindy confirmed we cannot sell tickets to the students; they will each get a guess for free.

Next Meeting: November 6th. There is a potential for the meeting to be rescheduled due to conflicts, but we will confirm in advance. November 6th is Election Day and there is no school.