

# **Hilliard Bradley PTO**



**MEETING DATE:        SEPTEMBER 3, 2019**

**MEETING MINUTES**

**ATTENDEES:** Principal Mindy Mordarski, President Crystal Billman, Vice President Stephanie Lambert, Treasurer Jerri Letcavits, Secretary Rita, Martin, Angie Copeland, Mehgan Cline, Francis Robbins

**I.        PRINCIPAL'S REPORT.**

1.        Open house for parents is Thursday, September 5 at 7:00 p.m. PTO should have their table set up by 6:30, because parents arrive early.
2.        Request made to schedule first Coffee Cart. Scheduled for October 4th.
3.        Homecoming week will be the last week in September
  - 9/25     7:00 PM Powder Puff game
  - 9/27     Parade, football game
  - 9/28     8:00- 11:00 PM Dance
4.        Mindy received a request from the Wellness counselor for a gift card to purchase sensory items for the students. PTO approved providing a \$50.00 gift card.

**II.       TREASURER'S REPORT.**

1.        Kroger Rewards of \$322.53 were received.
2.        Jerri reviewed the proposed budget in detail; reminded everyone to track any donations this year.
  - Discussed and agreed to cut the budget for bracelet sales from 1200 to 600
  - Budget was approved on motion by President Billman and 2nd by Secretary Martin

**III.      ISPTO REPORT.**

1.        No meetings or other updates for ISPTO yet this year. The first meeting will be September 18th.

**IV.      SECRETARY'S REPORT.**

1.        Minutes from the August meeting were reviewed and approved with requested corrections having been made.
2.        Additional community business donations received from El Vaquero, Moo Moo Carwash and Kimball Midwest. Rita will have their logos added to the website.

**V.        PRESIDENT'S REPORT.**

1.        Conflict of Interest Policy was read and acknowledged by the board.

**VI.      NEW BUSINESS**

1.        Cookie Day dates have been added to the agenda. Shani will cover September and November cookie days.

2. Fall Conference meal is October 16th. Crystal will give Shani and budget and let her plan the meal.
3. Stephanie will manage the PTO scholarship process this year. Angie will type up an overview of the process and pass the supplies on to Stephanie. PTO will provide two scholarships this year for \$250.00 each.
4. The Board inquired and Mindy confirmed that we can sell wristband bracelets at lunch on Fridays and at the home football games, so long as the Boosters are not also selling them. Meghan will add the sale to the announcements.
5. We discussed Jags Night Out fundraiser idea for video game truck rental and laser tag. Mindy is ok if we hold the event at the school in February, but we need to secure a date as soon as possible. Jerri wants to review in more detail how much we anticipate making as compared to the cost of the video truck rental. We agreed the event should be advertised throughout the community for families to participate, not just Bradley students.
6. Francis Robbins will manage the planning and communication for our spirit nights. She is working on getting some scheduled soon.
7. We reviewed the proposed Jag Ambassadors flyer with Mindy, which we planned to pass on to the Ambassadors for ideas in gaining PTO support. Mindy suggested we include several other student groups, such as Key Club, National Honor Society, Class Cabinet, Interact Club, etc. Rita to revise the flyer and provide to Mindy for distribution.
8. We discussed the upcoming teacher meeting and Meghan agreed to say something at the teachers' meeting on the PTO's behalf. Rita will get talking points to Meghan before the September 4th meeting. Meghan also suggested we have a table at the upcoming Club Fare, where all of the groups come together for one large community service project.

**Next Meeting:** Tuesday, October 1st, 7:00 p.m. in the Hilliard Bradley Media Center.