



I. Course Proficiency Purpose:

The purpose of this study guide is to aid the students who wish to take the proficiency assessment for the credit flex option. Items that the student will be required to know for proficiency will be administered in two portions. The first part of the assessment is a two hour written exam. The second part is a two hour lab.

II. Description of the Assessment Format:

- a. The written exam has 200 questions totaling 200 points.
- b. The lab portion consists of: essay writing and speaking.
 - i. Essay writing: You will respond to 3 out of the 6 writing prompts offered. You will be assessed based on the attached "writing". Each prompt is worth 20 points for a total of 60 writing points.
 - ii. Speaking: You will verbally respond to 6 speaking prompts. You will be assessed based on the attached "speaking" rubric. Each prompt is worth 10 points for a total of 60 speaking points.

See the writing rubric on pages 3 and 4 and the speaking rubric on page 5 of this study guide.

III. Proficiency Content:

- a. The written assessment consists of:
 - i. Reading – Answer approximately 50 questions based off of reading prompts and individual reading selections.
 - ii. Listening – Answer approximately 35 multiple choice questions related to listening sections provided.
 - iii. Grammar and Vocabulary – Answer approximately 85 multiple choice questions related to but not limited to the following topics.
 1. Expressing interest, indifference and displeasure (presente tense stem-changing verbs, preterite)
 2. Asking for information ("saber" and "conocer", e instead of y, u instead of o)
 3. Asking for and giving advice (informal commands)
 4. Talking about taking care of yourself (reflexive verbs, imperfect)
 5. Talking about what has happened (present perfect)
 6. Expressing and supporting a point of view (use of **lo que**)
 7. Using conversational fillers
 8. Talking about future events (future tense)
 9. Talking about responsibilities (review of **vamos a** + infinitive)
 10. Talking how food tastes (use of **-ísimo**)

11. Talking about unintentional events (use of **se** + indirect object pronoun + verb)
12. Asking for help and requesting favors (**por** and **para**)
13. Double object pronouns
14. Use of pronouns with command forms
15. Expressing qualified agreement and disagreement
16. Reporting what others say and think (use of **se** as an indefinite subject)
17. Talking about hopes and wishes (subjunctive to express hopes and wishes; **ir**, **estar**, **ser** and **dar** in the subjunctive)
18. Introducing and changing a topic of conversation (gender of certain nouns)
19. Expressing what needs to be done (subjunctive vs. infinitive after expressions of need)
20. Expressing an opinion
21. Making suggestions and recommendations (subjunctive)
22. Turning down an invitation (**nosotros** commands)
23. Expressing happiness and unhappiness (subjunctive with feelings, using reflexive verbs for reciprocal actions, present perfect subjunctive)
24. Comforting someone, making an apology
25. Describing an ideal relationship (subjunctive with the unknown or nonexistent)

b. The lab consists of:

- i. Writing – Respond to 3 prompts to include grammar and vocabulary from chapters 1-7 (present progressive, present perfect, commands (tú and usted), future, imperfect, preterite, subjunctive) Respond to additional questions that use the above grammar.
- ii. Speaking – Respond orally to 7 prompts that include grammar and vocabulary from Chapters 1-7 (present progressive, present perfect, commands (tú and usted), future, imperfect, preterite, subjunctive)

IV. Suggested Resources:

- The course textbook (Ven Conmigo)
- www.go.hrw.com

Credit Flexibility Exam – Writing Rubric

20 Points: COMPLETE FLUENCY

Excellent command of the language

Well organized: ideas presented clearly and logically

No grammatical or spelling errors

Wide variety of grammar, vocabulary, and sentence structures

Thorough response to the question

No word-order errors

18-19 Points: DEMONSTRATES HIGH PROFICIENCY

Excellent command of the language:

Well organized; ideas presented clearly and logically

Few grammatical or spelling errors

Wide variety of grammar, vocabulary, and sentence structures

Few word-order errors

Writing is appropriate to current level

Thorough response to the question

16-17 Points: CLEARLY DEMONSTRATES PROFICIENCY

Good command of the language:

Loosely organized, but main ideas present

Some grammatical or spelling errors

Some variety of grammar, vocabulary, and sentence structures

Some word-order errors

Most of the writing is appropriate to current level

Generally thorough response to the question

14-15 Points: DEMONSTRATES PROGRESS TOWARD PROFICIENCY

Comprehensible expression:

Some attempts at organization, but with confused sequencing .

Many grammatical or spelling errors

Limited variety of grammar, vocabulary, and sentence structures

Many word-order errors

Writing is below current level

Partial response to the question

12-13 Points: DEMONSTRATES STRONG NEED FOR INTERVENTION

Limited command of the language:

Lack of organization

Significant and serious grammatical and spelling errors

Lack of variety of grammar, vocabulary, and sentence structures

Excessive word-order errors

Writing is well below current level

Insufficient response to the question

11-0 Points: UNACCEPTABLE

Response falls below the above descriptions or is inappropriate

Spanish 3
Credit Flexibility Exam – Speaking Rubric

10 Complete Fluency

Demonstrates command of the language similar to a native speaker of the language
No grammatical errors
Complicated language structures
Extensive use of vocabulary including idiomatic expressions
Good intonation and accurate pronunciation with quality accent
Thorough response with interesting and pertinent detail

9-8 Demonstrates High Proficiency

Excellent command of the language
Strong attempts at more complicated structures
Extensive use of vocabulary including idiomatic expressions
Articulate flowing speech
Good intonation and largely accurate pronunciation with slight accent
Thorough response with interesting and pertinent detail

7-6 Clearly demonstrates proficiency

Good Command of the language
Minor grammatical errors
Some attempts at more complicated structures
Adequate use of vocabulary and idiomatic expressions
Some gaps in fluency
Acceptable intonation and pronunciation with distinctive accent
Through response with sufficient detail

5-4 Demonstrates Progress Toward Proficiency

Comprehensible expression
Some serious grammatical errors
Reliance on simple structures
Limited vocabulary marked with some anglicisms
Unnatural hesitations
Errors in intonation and pronunciation with heavy accent
Some detail, but not sufficient

3-2 Demonstrates Strong Need For Intervention

Limited Command of the language
Serious grammatical errors
Limited grammatical structures
Limited vocabulary marked by frequent anglicisms that force interpretation by the listener
Errors in intonation and pronunciation that interfere with listener's comprehension
General, narrow response

1 Unacceptable

Response falls below the above description or is inappropriate