



2025-2026 Credit Flexibility Application EDUCATIONAL OPTIONS

Credit flexibility provides students within the Hilliard City School District with an alternative method for earning high school credit. Recognizing that some students have advanced skills and/or special interests in particular content areas, credit flexibility provides a venue for demonstrating learning and proficiency — thus allowing students to earn credit and/or move into more advanced coursework, bypassing previous “seat time” requirements.

Credit flexibility encourages student self-direction and motivates learners to develop new skills and fulfill their potential. It also recognizes that, while learning experiences must be high quality, not all learning happens inside the classroom or in formal education settings.

Guidelines for COURSE PROFICIENCY Credit Flexibility:

1. Credit can be earned through Educational Options Credit Flexibility in all content areas (departments) within the Hilliard City Schools' High School Program of Studies.
2. Credit can only be earned for learning experiences beginning with a student's entrance into high school.
3. The completed application for Educational Options Credit Flexibility must be submitted by the following **deadline(s): August 8; November 14; April 24** Students will be notified of approval/disapproval of their proposal approximately thirty (30) days after the established deadline date.

Building: ☐ Bradley ☐ Darby ☐ Davidson ☐ Online Academy

Student Name: _____ **ID#** _____ **Date:** _____

Guidance Counselor: _____ **Current Grade:** _____

Content Area in which Credit Flexibility is Requested:

- | | | |
|---|---|--|
| <input type="checkbox"/> Art | <input type="checkbox"/> Family & Consumer Sciences | <input type="checkbox"/> Pre-Engineering |
| <input type="checkbox"/> Business | <input type="checkbox"/> Foreign Languages | <input type="checkbox"/> Science* |
| <input type="checkbox"/> Computer Sciences | <input type="checkbox"/> Mathematics* | <input type="checkbox"/> Social Studies* |
| <input type="checkbox"/> English — Language Arts* | <input type="checkbox"/> Performing Arts | <input type="checkbox"/> Wellness* |

* Please note that in order to receive full credit for core subject areas, students participating in course proficiency credit flexibility will also be required to take an end-of-course assessment.

* In order to receive full credit for Physical Education, students must meet the Ohio Department of Education's Physical Education Learning Standards and complete a minimum of 120 contact hours. The Standards can be reviewed at <http://education.ohio.gov/Topics/Learning-in-Ohio/Physical-Education>. Students have two options to fulfill this requirement:

1. They may enroll in the Hilliard City Schools' Online Physical Education course **and** apply their personal sport or activity experience toward the course objectives; **or**,
2. They may submit this Application and accompanying Proposal to present to the Educational Options Credit Flexibility Committee. Guidelines for this option can be reviewed at: <https://www.hilliardschools.org/schools/creditflexibility/>

Course Title (if applicable): _____ **Code #:** _____

Credit Amount Requested: ☐ .25 ☐ .5 ☐ 1.0
(See Educational Options Guidelines to determine appropriate credit amount to request)

Project Start Date: _____ **Project End Date:** _____

*Note: Credit will not be issued for any projects started/completed prior to receiving approval notification.

Mentor Information (required):**Name:** _____ **Business:** _____**Phone #:** _____ **Email:** _____**Will Learning Experience Take Place at this Business Site?** ☐ Yes ☐ No**If No, List Experience Site:** _____

Attach a proposal for this learning experience to the application. The proposal should be typed, double-spaced and be approximately 300-500 words in length. Be sure to include and respond to all of the proposal prompts listed below.

- What is the nature and scope of this project?
- Why have you chosen this project? This content area?
- What are you hoping to learn through this process? What essential question is driving your inquiry (if applicable)? Explain how this project will enable you to learn/master the State standards and/or HCSD curriculum for this type of credit. (www.ode.state.oh.us/search:Standards) Be specific. YOU MUST BE ABLE TO DOCUMENT SPECIFIC LEARNING.
- How do you hope to stretch your learning through this experience? How will your learning be different through this experience as compared to the traditional classroom?
- What exactly will you be doing? What times of the day will be devoted to this experience? How much total time (in hours) will you dedicate to completing this experience? Where will you be doing the experience(s)?
- How will you document your learning? What writing will be included in the documenting process?
- How will you demonstrate your learning? What will you present to the Credit Flexibility Committee (e.g. reflection paper, portfolio, videos, logs of time, etc.)?
- What role will your mentor serve during your project? How will your mentor provide feedback to you about your learning progress? Please show the form or document that your mentor will use to give you feedback weekly/biweekly throughout your credit flex timeline.
- How does this experience connect to your life? To the larger world?

Include a project timeline. List all the tasks you must complete for a successful learning experience. Also, include benchmarks (tasks along with completion dates) for checking your progress.

Mentor Signature: _____ **Date:** _____**Parent Signature:** _____ **Date:** _____**High School Use Only****Approved for Review Credit Flexibility Committee:** ☐ Yes ☐ No **Date Received:** _____**Credit Flexibility Review Committee Use Only****Project Approved:** ☐ Yes ☐ No **Credit Amount:** _____**Date:** _____