

# DESIGN AND BRAND GUIDELINES

Ready For Tomorrow

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Hilliard City Schools Brand Guidelines

Version: v3// APRIL 2018

#### **HILLIARD CITY SCHOOLS**

# DESIGN AND BRAND GUIDELINES

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# SECTION 0 INTRODUCTION

#### THE DESIGN GUIDELINES

These guidelines describe the visual and verbal elements that represent **Hilliard City Schools** identity. This includes our name, logo and other elements such as color, type and graphics.

Sending a consistent and controlled message of who we are is essential to presenting a strong, unified image of our district.

These guidelines reflect **Hilliard City Schools** commitment to quality, consistency and style.

The **Hilliard City Schools** brand, including the logo, name, colors and identifying elements, are valuable district assets.

Each of us is responsible for protecting the district's interests by preventing unauthorized or incorrect use of the **Hilliard City Schools** name and marks.



# SECTION 1 DISTRICT LOGO

The Logo Introduction
The Logo Application
The Logo Elements
Clear space and computations
Incorrect Logo Applications

#### LOGO INTRODUCTION

Our Logo is the key building block of our identity, the primary visual element that identifies us. The signature is a combination

of the symbol itself and our name – they have a fixed relationship that should never be changed in any way.

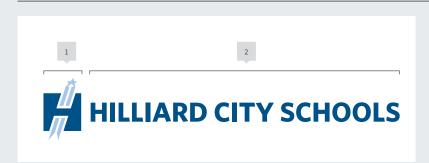
#### THE FULL LOGOTYPE

The Hilliard City Schools Logo comprises two elements, the logo symbol and logotype. The Logo Symbol is a powerful image evoking the culture of preparing our students to be Ready For Tomorrow.

The Logotype has been carefully chosen for its modern and yet refined, highly legible style, which has been further enhanced by the use of uppercase letters. The typeface is Whitney Bold and has also been chosen to complement and balance perfectly with the logo symbol.

The district logo is presented through the use of color as well as shape and form. The two corporate colors are Dark Blue and Light Blue. It is a fresh and appealing blend of colors chosen for their strong combination - modern - classic - timeless.

#### THE LOGOTYPE



#### 1) The general Logo

The main logo is the dark logo used on white or colored background. For darker backgrounds you will find an alternative below.

#### 1) The Logo Symbol

Consists of a powerful element evoking the students moving through the school district and achieving their highest potential.

#### 2) The Logo Title

Carefully chosen for its modern and yet refined, highly legible style, which has been further enhanced by the use of uppercase letters in blue tone of the chosen district color. The font that is used here is Whitney Bold.

#### LOGO ON LIGHT BACKGROUND

#### LOGO ON DARK BACKGROUND





#### 3) The Logo Dark Version

will be used when the background color is light colored.

#### 4) The Logo Light Version

will be used when the background color is dark colored.

#### Attention:

Use of any stylized, animated, hand drawn or other versions of an official logo is not permitted. This undermines the logo system and brand consistency. Please consult with Hilliard City Schools Communications Dept. If you have any questions or need further help.

# LOGO CONSTRUCTION, CLEAR SPACE AND COMPUTATION

It is important to keep district marks clear of any other graphic elements. To regulate this, an exclusion zone has been established around the corporate mark. This exclusion zone indicates the closest any other graphic element or message can

be positioned in relation to the mark of the symbol itself and our company name – they have a fixed relationship that should never be changed in any way.



#### **CLEAR SPACE**

Full Logo

#### Definition

Whenever you use the logo, it should be surrounded with clear space to ensure its visibility and impact. No graphic elements of any kind should invade this zone.

#### Computation

To work out the clear space take the height of the H in the logo symbol (Clear space = Height).



#### **CLEAR SPACE**

Logo Symbol



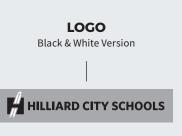
Text Logo



# APPLICATION ON A BACKGROUND







#### **MINIMUM LOGO SIZES**

#### Full Logo

Minimum Size: 1.5 in x .261 in

#### Logo Symbol

Minimum Size: .25 in x .412 in



2.0 in







1.5 in



#### **INCORRECT LOGO APPLICATIONS**













#### DONT'S

- 1) Do not place the logotype on 2 lines
- 2) Do not invert the logo symbol
- 3) Do not alter the logo symbol
- 4) Do not alter the logotype style
- 5) Never change the proportions of the logo vertically or horizontally or alter the appearance in any way
- **6)** Never change the proportions of the logo vertically or horizontally or alter the appearance in any way

# LOGO VARIATION EMBLEM

It is important to keep district marks clear of any other graphic elements. To regulate this, an exclusion zone has been established around the corporate mark. This exclusion zone indicates the closest any other graphic element or message can be.



#### **CLEAR SPACE**

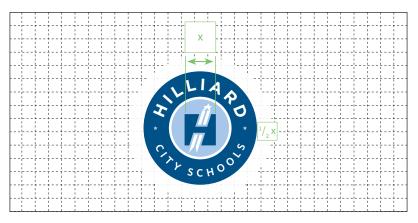
Emblem

#### Definition

Whenever you use the logo, it should be surrounded with clear space to ensure its visibility and impact. No graphic elements of any kind should invade this zone.

#### Computation

To work out the clear space take half the width of the H in the logo symbol (Clear space = 1/2 Width).



# APPLICATION ON A BACKGROUND

LOGO

Colored Version A



LOGO

Colored Version B



#### LOGO

Black & White Version



#### **MINIMUM LOGO SIZES**

#### Full Logo

Minimum Size: .75 in x .75 in



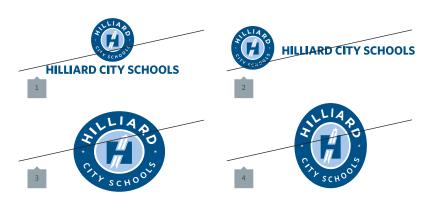
1.5 in



.75 in

#### **INCORRECT LOGO APPLICATIONS**

#### **DONT'S**



- 1) Do not add Hilliard City Schools to the emblem. It already contains the district name.
- 2) Do not add Hilliard City Schools to the emblem. It already contains the district name.
- 3) Emblem is a circle not an oval. Never change the proportions of the logo vertically or horizontally or alter the appearance in any way.
- 4) Emblem is a circle not an oval. Never change the proportions of the logo vertically or horizontally or alter the appearance in any way.



### SECTION 2 DISTRICT TYPOGRAPHY

The Corporate Fonts Primary Font Secondary Font Font Hierarchy

# THE DISTRICT FONTS AND TYPOGRAPHY

Typography plays an important role in communicating an overall tone and quality. Careful use of typography reinforces our personality and ensures clarity and harmony in all Hilliard City Schools communications. We have selected Whitney and

Gotham, which helps inject energy and enthusiasm into the entire Hilliard City Schools communications, as the primary and secondary corporate typefaces.

PRIMARY FONT WHITNEY BY: HOEFLER & CO.

WHITNEY

**TYPE EXAMPLES** 

Bold

ABCDEFGHIJKLM
NOPQRSTUVWXYZ
abcdefghijklm
nopqrstuvwxyz

Regular

ABCDEFGHIJKLM NOPQRSTUVWXYZ abcdefghijklm nopqrstuvwxyz

Figures

0 1 2 3 4 5 6 7 8 9 0

Special Characters ! " \$ \$ % & / ( ) = ? `; i " ¶ ¢ [ ] | { } 3 ¿ « W Đ ® † ff " / ø P • 4 æ œ @  $\blacksquare$  ° ª © f Q , å ¥ ffi ç ffl ~ × a ... - M < > U ` > < SM

FONT DOWNLOAD LINK

Direct Link:

http://www.typography.com/fonts/whitney/overview/





# THE DISTRICT FONTS WHITNEY SUBSTITUTE (FREE)

The font can be used as a free substitute for Whitney.

#### PRIMARY FONT SUBSTITUTE SOURCE SANS PRO

# **SOURCE SANS PRO**

#### **TYPE EXAMPLES**

A B C D E F G H I J K L M

NOPQRSTUVWXYZ abcdefqhiiklm

n o p q r s t u v w x y z

Regular

A B C D E F G H I J K L M

 $\mathsf{N} \ \mathsf{O} \ \mathsf{P} \ \mathsf{Q} \ \mathsf{R} \ \mathsf{S} \ \mathsf{T} \ \mathsf{U} \ \mathsf{V} \ \mathsf{W} \ \mathsf{X} \ \mathsf{Y} \ \mathsf{Z}$ 

abcde f g h i j k l m

nopqrstuvwxyz

Figures

0 1 2 3 4 5 6 7 8 9 0

Special Characters ! " § \$ % & / ( ) = ? ` ; :

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√ ~ µ ∞ ... - ≤ < > ≥ ˘ › ‹ ■

### FONT DOWNLOAD LINK

Direct Link:

http://www.hilliardschools.org/brand/source\_sans\_pro.zip





# THE DISTRICT FONTS AND TYPOGRAPHY

Typography plays an important role in communicating an overall tone and quality. Careful use of typography reinforces our personality and ensures clarity and harmony in all Hilliard

City Schools communications. We have selected Whitney and Gotham, which helps inject energy and enthusiasm into the entire Hilliard City Schools communications, as the primary and secondary corporate typefaces.

SECONDARY FONT GOTHAM BY: HOEFLER & CO

GOTHAM

**TYPE EXAMPLES** 

Bold

ABCDEFGHIJKLM NOPQRSTUVWXYZ abcdefghijklm nopqrstuvwxyz

Regular

ABCDEFGHIJKLM NOPQRSTUVWXYZ abcdefghijklm nopqrstuvwxyz

**Figures** 

0 1 2 3 4 5 6 7 8 9 0

Special Characters ! " § \$ % & / ( ) = ? `; :
i " ¶ ¢ [ ] | { } ≠ ¿ '

«  $\sum D R + ff - / Ø P • 3 '$ æ œ @  $\Delta ^ 2 = C f \partial$ , å ¥ ffi ç

ffl ~ Q ∞ ... - ≤ < > ≥ ` > <  $\Diamond$ 

FONT DOWNLOAD LINK



Direct Link:

http://www.typography.com/fonts/gotham/overview/

# THE DISTRICT FONTS GOTHAM SUBSTITUTE (FREE)

The font can be used as a free substitute for Gotham.

#### SECONDARY FONT SUBSTITUTE MONTSERRAT

# **MONTSERRAT**

#### **TYPE EXAMPLES**

Bold

ABCDEFGHIJKLM NOPQRSTUVWXYZ abcdefghijklm nopqrstuvwxyz

Regular

A B C D E F G H I J K L M
N O P Q R S T U V W X Y Z
a b c d e f g h i j k l m
n o p q r s t u v w x y z

Figures

0 1 2 3 4 5 6 7 8 9 0

Special Characters ! "§\$ % & / () = ? `; ; ; i " ¶ ¢ [] | { } ≠ ¿ "  $\times \Sigma \in \mathbb{R} + \Omega$  " /  $\otimes \pi \cdot \pm T$  æ œ @  $\Delta$ ° ° © f ∂ , å ¥ ≈  $\varphi$   $\vee$  ~  $\vee$ 

### FONT DOWNLOAD LINK

 ${\sf Direct\,Link}:$ 

http://www.hilliardschools.org/brand/montserrat.zip





# TYPOGRAPHY AND TEXT HIERARCHY

Typographic hierarchy is another form of visual hierarchy, a sub-hierarchy per se in an overall design project. Typographic hierarchy presents lettering so that the most important words are displayed with the most impact so users can scan text for key

information. Typographic hierarchy creates contrast between elements. There are a variety of ways you can create a sense of hierarchy. Here are some of the most common techniques for Hilliard City Schools layouts.

### CONTEXT TEXT AND INNER HEADLINES

**Caption Text** 

Hilliard City Schools

\_

Source Sans Pro Regular 7 pt Type / 9 pt Leading

Copy Text

Hilliard City Schools

Source Sans Pro Regular 10 pt Type / 12 pt Leading

Headlines Copy text HILLIARD CITY SCHOOLS

-

Montserrat Regular - Capital Letters 12pt Type / 12pt Leading

### HEADLINES AND TYPO BREAKS

Subheads Sections HILLIARD CITY SCHOOLS

-

Montserrat Bold - Capital Letters 16pt Type / 16pt Leading

Big Headlines and Title

# HILLIARD SCHOOLS

Montserrat Bold - Capital Letters 34pt Type / 30 pt Leading

Sequencer and Title for Marketing

# THE HEADER

Montserrat Bold - Capital Letters 48pt Type / 48 pt Leading



### SECTION 3 DISTRICT TAG LINE

The District Tag Line

#### **DISTRICT TAG LINE**

Official tag line of the district. The Board approved mission of the Hilliard City School District is to ensure that every student is Ready For Tomorrow. Our tag line simplifies the statement to be a concise and direct statement.

# Ready For Tomorrow

#### **TYPOGRAPHY**

Whitney Regular

# Ready For Tomorrow

Whitney Book

### **Ready For Tomorrow**

Source Sans Pro Regular

### **Ready For Tomorrow**

Monsterrat Regular

#### Font

\_

The tag line is traditionally set in Whitney Book, but Source Sans Pro or Monsterrat can be used as substitutes. The words should be set in upper and lowercase with the first letter capitalized in each word.

Any size font is acceptable.



# SECTION 4 DISTRICT COLOR SYSTEM

The District Colors Primary Color System Secondary Color System

# THE PRIMARY COLOR SYSTEM AND COLOR CODES

Color plays an important role in the Hilliard City Schools identity program. The colors below are recommendations for various media. A palette of primary colors has been developed which comprise the "One Voice" color scheme. Consistent use of these

colors will contribute to the cohesive and harmonious look of the Hilliard City Schools brand identity across all relevant media. Check with your designer or printer when using the district colors to ensure that they will be always be consistent.

#### **PRIMARY COLOR SYSTEM**

-

#### **Explanation:**

The Hilliard City School District has two official colors: Dark Blue and Light Blue. These colors have become a recognizable identifier for the district.

#### Usage:

Use them as the dominant color palette for all internal and external visual presentations of the district.



### PRIMARY COLOR DARK BLUE

-

#### **COLOR CODES**

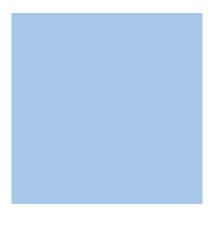
CMYK : C100 M045 Y000 K037

Pantone : 2955C

RGB : R000 G056 B101 Web : #003865



#### **COLOR TONES**



### PRIMARY COLOR LIGHT BLUE

-

#### **COLOR CODES**

CMYK : C039 M014 Y000 K000

Pantone : 278C

RGB : R166 G199 B234 Web : #A5C6EA



#### **COLOR TONES**

# THE SECONDARY COLOR SYSTEM AND COLOR CODES

### SECONDARY COLOR SYSTEM

-

#### **Explanation:**

The Secondary colors are complementary to our official colors, but are not recognizable identifiers for Hilliard City Schools. Secondary colors should be used sparingly, that is, in less than 10 percent of the palette in one piece.

#### Usage:

Use them to accent and support the primary color palette.



WEB

#04A64A



# **SCHOOL COLORS**

### **BRADLEY HS / MEMORIAL MS COLOR SYSTEM AND COLOR CODES**

#### **VIEW BRADLEY HS / MEMORIALMS**

#### **FULL DESIGN GUIDE**













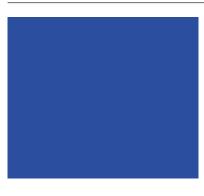












#### **PRIMARY COLOR ROYAL BLUE**

#### **COLOR CODES**

: C100 M055 Y000 K005

Pantone : 293C

RGB : R000 G080 B186 Web : #0051BA

#### **COLOR TONES**



#### **SECONDARY COLOR** SILVER

#### **COLOR CODES**

: C000 M000 Y000 K035

Pantone : 421 C

: R178 G179 B178 RGB : #B2B3B2 Web



#### **COLOR TONES**



#### **SECONDARY COLOR BLACK**

#### **COLOR CODES**

CMYK : C013 M008 Y011 K026

Pantone : Black

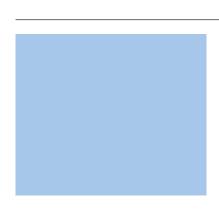
RGB : R000 G000 B000 Web : #000000



**COLOR TONES** 

### **DARBY HS / HERITAGE MS COLOR SYSTEM AND COLOR CODES**





#### PRIMARY COLOR LIGHT BLUE

#### **COLOR CODES**

CMYK : C039 M014 Y000 K000

Pantone : 278C

: R166 G199 B234 RGB Web : #A5C6EA





#### **COLOR TONES**









#### SECONDARY COLOR **BLACK**

#### **COLOR CODES**

CMYK : C000 M000 Y000 K100

Pantone : Black

RGB : R000 G000 B000 Web : #000000



#### **COLOR TONES**

# DAVIDSON HS / WEAVER MS COLOR SYSTEM AND COLOR CODES

#### **VIEW DAVIDSON HS / WEAVER MS**

#### **FULL DESIGN GUIDE**





### PRIMARY COLOR ROYAL BLUE

-

#### **COLOR CODES**

CMYK : C100 M055 Y000 K005

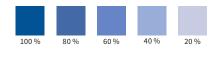
Pantone : 293C

RGB : R000 G080 B186

Web : #0051BA







#### COLOR TONES



-

#### **COLOR CODES**

CMYK : C000 M000 Y000 K000

Pantone : White

RGB : R255 G255 B255 Web : #FFFFFF













### **ELEMENTARY SCHOOLS COLOR SYSTEM AND COLOR CODES**



#### PRIMARY COLOR **ROYAL BLUE**

#### **COLOR CODES**

CMYK : C100 M075 Y000 K000

Pantone : 286C

RGB : R000 G051 B160 : #0033a0



#### **COLOR TONES**



#### **PRIMARY COLOR LIGHT BLUE**

#### **COLOR CODES**

CMYK : C039 M014 Y000 K000

Pantone : 278C

: R166 G199 B234 Web : #A5C6EA



#### **COLOR TONES**



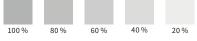
#### SECONDARY COLOR SILVER

#### **COLOR CODES**

CMYK : C013 M008 Y011 K026

Pantone : 421C

RGB : R178 G180 B178 Web : #99cc99



#### **COLOR TONES**



#### SECONDARY COLOR **BLACK**

#### **COLOR CODES**

CMYK : C000 M000 Y000 K100

Pantone : Black

RGB : R000 G000 B000 : #000000



# INNOVATION CAMPUS COLOR SYSTEM AND COLOR CODES









### PRIMARY COLOR ROYAL BLUE

#### **COLOR CODES**

CMYK : C100 M075 Y000 K000

Pantone: 286C

RGB : R000 G051 B160 Web : #0033a0

#### COLOR TONES

20 %

20 %



### PRIMARY COLOR LIGHT BLUE

#### COLOR CODES

CMYK : C039 M014 Y000 K000

Pantone: 278C

RGB : R166 G199 B234 Web : #A5C6EA

#### **COLOR TONES**

#### **SECONDARY COLORS**

80%















100 %

CMYK : C029 M000 Y100 K000

PANTONE : 382

RGB : R202 G212 B000 WEB : #CAD400



#### ORANGE

CMYK : C000 M053 Y100 K000 PANTONE : ORANGE 021

RGB : R242 G140 B000 WEB : #F18B00



#### RED

CMYK : C000 M090 Y086 K000

PANTONE : RED 032 RGB : R230 G051 B041 WEB : #E63328



#### PINK

CMYK : C004 M089 Y000 K000
PANTONE : RHODAMINE RED
RGB : R228 G052 B139
WEB : #E3348B



## SECTION 5 SUMMARY AND CONTACT

Summary Contact

#### **A SHORT SUMMARY**

The Hilliard City Schools brand is the sum of everything we do. It embodies who we are. It represents what we do. It conveys our mission to our community.

#### CONTACT

For further information, please contact:

Stacie Raterman
Director of Communications
Hilliard City Schools

E: stacie\_raterman@hboe.org P: 614-921-7012





Link: <a href="http://www.hilliardschools.org/brand/hcs-logos.zip">http://www.hilliardschools.org/brand/hcs-logos.zip</a>



## **HILLIARD CITY SCHOOLS**

Ready For Tomorrow







#### **CONTACT**

Hilliard City Schools 2140 Atlas Street Columbus, OH 43228 United States

#### **DOWNLOAD**

Direct Link: <a href="http://www.hilliardschools.org/brand/hcs-logos.zip">http://www.hilliardschools.org/brand/hcs-logos.zip</a>