CURRICULUM ADOPTION PROCESS GUIDELINES

Each area of the K-12 curriculum will be reviewed using the following guidelines:

Committee Membership

All teachers who are interested in serving on a review committee may apply for a position.

Selection for the committee will be based on the approved contract, teacher interest and the need for a representative committee across grade levels and buildings. Members will be selected by the curriculum department in consultation with principals.

Research

The K-12 committee will review the curricular research of the area by reading professional literature from the specified field and listening to presentations by experts in the field.

Community input at a public meeting may be solicited as part of the research phase. Community members will be invited to attend a public meeting. At this meeting a presentation of the professional research and an overview of the course of study process will be made. Community input will be encouraged through discussion and/or written submission.

Course of Study Development

The committee**s** align goals and instructional and performance objectives throughout the K-12 program. The committee will also preview curricular materials to support the teaching and learning of the course of study objectives. The design of the course of study will be in compliance with Ohio Department of Education standards and guidelines.

Public Review

A draft of the course of study will be made available on request.

Board of Education Adoption

A presentation will be made to the Board when courses of study are submitted for review. Approval will be decided no sooner than the next Board meeting in compliance with statutory regulation.

(Approval date: August 14, 2001)
(Re-approval date: May 11, 2015)

Hilliard City School District, Hilliard, Ohio