

**Hilliard City School District
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
January 9, 2017, 6:00 p.m., Hoffman Trails Elementary Cafeteria
John Marschhausen, Ph.D. – Superintendent
Organizational Agenda**

Mr. Lambert has been appointed to serve as president pro tem.

1. Call the meeting to order. Time: _____

2. Pledge to the flag.

ROLL CALL: KECK _____ TEATER _____
 LAMBERT _____ WHITING _____
 LONG _____

3. Nominations to elect the 2017 Board of Education President:

Nominated: _____ by _____

Nominated: _____ by _____

4. _____ moves and _____ seconds to close nominations for President.

5. Voting to elect the 2017 Board of Education President:

Mrs. Keck voted for _____
Mr. Lambert voted for _____
Mrs. Long voted for _____
Mr. Teater voted for _____
Ms. Whiting voted for _____

6. Nominations to elect the 2017 Board of Education Vice President:

Nominated: _____ by _____

Nominated: _____ by _____

7. _____ moves and _____ seconds to close the nominations for Vice President.

ROLL CALL: KECK _____, LAMBERT _____, LONG _____, TEATER _____, WHITING _____.

8. Voting to elect the 2017 Board of Education Vice President:

Mrs. Keck voted for _____
Mr. Lambert voted for _____
Mrs. Long voted for _____
Mr. Teater voted for _____
Ms. Whiting voted for _____

ROLL CALL: KECK _____, LAMBERT _____, LONG _____, TEATER _____, WHITING _____.

9. Superintendent recommends, _____ moves and _____ seconds that the Board of Education establishes the following meeting dates for the 2017 calendar.

Monday, January 30, 6:00 pm – Work Session – Administration Building

Monday, February 6, 7:00 pm, Regular Meeting – McVey Innovative Learning Center

Monday, February 27, 6:00 pm, Work Session – Administration Building

Monday, March 6, 7:00 pm, Regular Meeting – Tharp Sixth Grade School

Monday, April 3, 7:00 pm, Regular Meeting – Alton Darby Elementary

Monday, April 17, 6:00 pm, Work Session – Administration Building

Monday, May 1, 7:00 pm, Regular Meeting, - Brown Elementary

Monday, May 15, 6:00 pm, Work Session – Administration Building

Monday, June 5, 6:00 pm, Regular Meeting – Administration Building

Monday, June 19 – 6:00 pm, Work Session – Administration Building

Wednesday, July 5, 6:00 pm, Regular Meeting – Administration Building

Monday, August 7, 6:00 pm, Regular Meeting, Central Office

Monday, August 21, 6:00 pm, Work Session – Administration Building

Monday, September 11, 7:00 pm, Regular Meeting, Ridgewood Elementary

Monday, September 18, 6:00 pm, Work Session, Administration Building

Monday, October 2, 7:00 pm, Regular Meeting, - Britton Elementary

Monday, October 16, 6:00 pm, Work Session – Administration Building

Monday, November 6, 7:00 pm, Regular Meeting – Avery Elementary

Monday, November 20, 6:00 pm, Work Session, Washington Elementary

Monday, December 18, 7:00 pm, Regular Meeting, Norwich Elementary

ROLL CALL: KECK ____, LAMBERT ____, LONG ____, TEATER ____, WHITING ____.

10. Superintendent recommends, _____ moves and _____ seconds that the Board of Education adopt the following standing authorizations for 2017:

- a. Advisory Committees – Authorize the Superintendent/Board of Education to establish advisory committees that coincide with the district’s mission and vision.
- b. Investments of Inactive and Interim Funds - Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever inactive and interim funds are available.
- c. Payment of Bills - Authorize the Treasurer to pay all bills, within the limits of the appropriations resolution, as bills are received and when the merchandise has been received in good condition.
- d. Resignation of Employment/Provisional Employment – Authorize the Superintendent to accept on behalf of the Board any resignation from employment tendered (either orally or in writing) by a District employee. Also authorize the Superintendent to employ provisionally an applicant for District employment, subject to ratification and approval of such employment by the Board at its next regular meeting.
- e. Appointment of Purchasing Agent - Authorize the Superintendent, Assistant Superintendent and Director of Business to serve as purchasing agents for the school district.

- f. Authorize Federal Agent and Authorized Representative - Authorization for the Director of Data and Accountability to be appointed the district's Federal Agent and Authorized Representative to transact all district business in any and all Federal programs and projects in which the district may become involved.
- g. Notice of Exemption Applications - Authorize the Superintendent to notify the State Tax Commissioner of the Board's desire to be notified of all real estate tax exemption applications affecting the Hilliard City Schools and that such notice be forwarded to Rich & Gillis Law Group, LLC, attorneys acting as the Board's agent in such cases.
- h. Board Compensation - Authorize the compensation of each Board members upon initiation of a new term to be at the maximum level authorized by the Ohio Constitution and Statutes, but limited to 24 meetings per year.
- i. Release for Transportation Purposes Only - Authorize the Director of Business to approve releases to other school districts for transportation purposes only.
- j. Membership in OSBA, NSBA, and MEC - Authorize the Treasurer to purchase for the Board annual memberships for the Ohio School Boards Association (OSBA), National School Board Association (NSBA) and Metropolitan Educational Council (MEC).
- k. Appoint Coordinator - Affirm that no person shall, on the basis of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of policy may be referred to the superintendent or designated coordinator. To carry out policy statements the following office shall be identified with responsibility for compliance within the stated areas:
 - 1. Title IX Coordinator (nondiscrimination on basis of sex) – Director of Student Support Services
 - 2. Title VI Coordinator (nondiscrimination on basis of race, color or national origin) – Director of Student Support Services
 - 3. Section 504 Coordinator (nondiscrimination on the basis of disability) - Director of Student Support Services
- l. Grandparent Release – Authorize the Superintendent to act on behalf of the Board for admittance or non-admittance of students under the Grandparent Law (Section 3313.64 O.R.C. and House Bill #723 effective 11-8-90).
- m. Disposal of Excess Property - Authorize the Director of Business to dispose of excess material and equipment whose estimated value is less than \$10,000 upon filing of an itemized list, including location, serial or inventory number, with the district's Treasurer.
- n. Administrative Work Schedule - Authorize the Superintendent to alter the daily, weekly, monthly, or annual work schedule of administrative personnel as deemed necessary to carry out the official duties of the District.
- o. Transportation of Non-Residential Students and Impracticality Determinations – Authorize the Director of Business to decline requests for non-residential student transportation and authorize the Director of Business to determine, approve and authorize Payment in Lieu of transportation when any transportation request or route is deemed impractical, providing a listing of qualifying families to the Board of Education annually at its organizational meeting.
- p. Purchasing and Procurement Networks – Authorize the Director of Business to utilize the below listed networks for district purchases and services including, but not limited to, supplies, contracted services, building improvements, and construction needs:
 - 1. State of Ohio Procurement Services
 - 2. Metropolitan Educational Technology Association (META) Solutions

- 3. Association of Educational Purchasing Agencies (AEPA)
- 4. National Joint Powers Alliance (NJPA)
- 5. National Intergovernmental Purchasing Alliance (NIPA)
- 6. The Cooperative Purchasing Network (TCPN)
- 7. U.S. Communities Government Purchasing Alliance

ROLL CALL: KECK ____, LAMBERT ____, LONG ____, TEATER ____, WHITING ____.

- 11. Appointment to the Tolles Career & Technical Center Board of Education – Appoint an individual to serve a three-year term based on qualifications required by state law. The Board appoints Doug Maggied.

ROLL CALL: KECK ____, LAMBERT ____, LONG ____, TEATER ____, WHITING ____.

- 12. The Board of Education needs to make the following committee appointments:

- a. Board Committees (2 Board Members)
 - 1. HCSD Buildings and Grounds/PI Committee (along with Superintendent/Designee and Director of Business) – two Board members to serve a one-year appointment: _____
 - 2. HCSD Policy Review Committee _____
- b. Negotiated Committees (1 Board Member)
 - 1. HCSD Classified Labor Relations Board _____
 - 2. HCSD Superintendent’s Advisory Committee _____
 - 3. HCSD Insurance Committee _____
- c. Civil/Government Relations & Support Organization Appointments (1 Board Member)
 - 1. City of Hilliard Parks and Recreation Commission _____
 - 2. Hilliard Education Foundation _____
 - 3. HCSD ISPTO _____
 - 4. Ohio School Boards Association (OSBA) Legislative Liaison and Conference Delegate: _____
 - 5. Hilliard City Council Liaison _____
 - 6. Columbus City Council Liaison _____
 - 7. Township and Dublin Liaison _____
- d. Superintendent Created Administrative Committee Appointments:
 - 1. Communications Committee (1 Board Member) _____
 - 2. Finance and Budget Advisory Committee _____

- 13. _____ moves and _____ seconds that the Board of Education adjourn the Organizational Meeting. Time: _____

ROLL CALL: KECK ____, LAMBERT ____, LONG ____, TEATER ____, WHITING ____.