

**Hilliard City School District  
BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
January 8, 2018, 6:00 p.m., Darby Creek Elementary  
John Marschhausen, Ph.D. – Superintendent  
Organizational Agenda**

Mr. Lambert has been appointed to serve as president pro tem.

Administration of the Oath of Office

Mr. Abate, Mr. Lambert, and Ms. Whiting

1. Call the meeting to order. Time: \_\_\_\_\_

2. Pledge to the flag.

ROLL CALL:	ABATE	_____	LONG	_____
	KECK	_____	WHITING	_____
	LAMBERT	_____		

3. Nominations to elect the 2018 Board of Education President:

Nominated: \_\_\_\_\_ by \_\_\_\_\_

Nominated: \_\_\_\_\_ by \_\_\_\_\_

4. \_\_\_\_\_ moves and \_\_\_\_\_ seconds to close nominations for President.

5. Voting to elect the 2018 Board of Education President:

Mr. Abate voted for	_____
Mrs. Keck voted for	_____
Mr. Lambert voted for	_____
Mrs. Long voted for	_____
Ms. Whiting voted for	_____

6. Nominations to elect the 2018 Board of Education Vice President:

Nominated: \_\_\_\_\_ by \_\_\_\_\_

Nominated: \_\_\_\_\_ by \_\_\_\_\_

7. \_\_\_\_\_ moves and \_\_\_\_\_ seconds to close the nominations for Vice President.

ROLL CALL: ABATE \_\_\_\_\_, KECK \_\_\_\_\_, LAMBERT \_\_\_\_\_, LONG \_\_\_\_\_, WHITING \_\_\_\_\_.

8. Voting to elect the 2018 Board of Education Vice President:

Mr. Abate voted for	_____
Mrs. Keck voted for	_____
Mr. Lambert voted for	_____
Mrs. Long voted for	_____
Ms. Whiting voted for	_____

ROLL CALL: ABATE \_\_\_\_\_, KECK \_\_\_\_\_, LAMBERT \_\_\_\_\_, LONG \_\_\_\_\_, WHITING \_\_\_\_\_.

9. Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education establishes the following meeting dates for the 2018 calendar.

January 8 – Organizational Meeting w/ Business Meeting to follow - Darby Creek Elementary, 6pm

January 22 – Work Session Central Office, 6:30 pm

February 12 – JW Reason Elementary, 6:30 pm

February 26 – Work Session Central Office, 6:30 pm

March 12 – Horizon Elementary, 6:30 pm

No second March meeting due to Spring Break

April 11 – Weaver Middle School, 6:30 pm

April 23 – Work Session Central Office, 6:30pm

May 14 – Beacon Elementary, 6:30 pm

May 28 – Work Session Central Office, 6:30 pm

June 11 – Central Office, 6:30 pm

June 25 – Work Session Central Office, 6:30 pm

July 16 – Central Office, 6:30 pm

August 13 – Central Office, 6:30 pm

August 27 – Work Session Central Office, 6:30 pm

September 10 – Memorial Middle School, 6:30 pm

September 24 – Work Session Central Office, 6:30 pm

October 8 – Washington Elementary, 6:30 pm

October 22 – Work Session Central Office, 6:30 pm

November 12 – Station Sixth Grade, 6:30 pm

November 26 – Work Session Central Office, 6:30 pm

December 10 – Crossing Elementary, 6:30 pm

*ROLL CALL: ABATE \_\_\_\_\_, KECK \_\_\_\_\_, LAMBERT \_\_\_\_\_, LONG \_\_\_\_\_, WHITING \_\_\_\_\_.*

10. Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adopt the following standing authorizations for 2018:
- Advisory Committees – Authorize the Superintendent/Board of Education to establish advisory committees that coincide with the district’s mission and vision.
  - Investments of Inactive and Interim Funds - Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever inactive and interim funds are available.
  - Payment of Bills - Authorize the Treasurer to pay all bills, within the limits of the appropriations resolution, as bills are received and when the merchandise has been received in good condition.
  - Resignation of Employment/Provisional Employment – Authorize the Superintendent to accept on behalf of the Board any resignation from employment tendered (either orally or in writing) by a District employee. Also authorize the Superintendent to employ provisionally an applicant for District

employment, subject to ratification and approval of such employment by the Board at its next regular meeting.

- e. Appointment of Purchasing Agent - Authorize the Superintendent, Assistant Superintendent and Director of Business to serve as purchasing agents for the school district.
- f. Authorize Federal Agent and Authorized Representative - Authorization for the Coordinator of Data and Accountability to be appointed the district's Federal Agent and Authorized Representative to transact all district business in any and all Federal programs and projects in which the district may become involved.
- g. Notice of Exemption Applications - Authorize the Superintendent to notify the State Tax Commissioner of the Board's desire to be notified of all real estate tax exemption applications affecting the Hilliard City Schools and that such notice be forwarded to Rich & Gillis Law Group, LLC, attorneys acting as the Board's agent in such cases.
- h. Board Compensation - Authorize the compensation of each Board members upon initiation of a new term to be at the maximum level authorized by the Ohio Constitution and Statutes, but limited to 24 meetings per year.
- i. Release for Transportation Purposes Only - Authorize the Director of Business to approve releases to other school districts for transportation purposes only.
- j. Membership in OSBA, NSBA, and MEC - Authorize the Treasurer to purchase for the Board annual memberships for the Ohio School Boards Association (OSBA), National School Board Association (NSBA) and Metropolitan Educational Council (MEC).
- k. Appoint Coordinator - Affirm that no person shall, on the basis of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of policy may be referred to the superintendent or designated coordinator. To carry out policy statements the following office shall be identified with responsibility for compliance within the stated areas:
  - 1. Title IX Coordinator (nondiscrimination on basis of sex) – Director of Student Support Services
  - 2. Title VI Coordinator (nondiscrimination on basis of race, color or national origin) – Director of Student Support Services
  - 3. Section 504 Coordinator (nondiscrimination on the basis of disability) - Director of Student Support Services
- l. Grandparent Release – Authorize the Superintendent to act on behalf of the Board for admittance or non-admittance of students under the Grandparent Law (Section 3313.64 O.R.C. and House Bill #723 effective 11-8-90).
- m. Disposal of Excess Property - Authorize the Director of Business to dispose of excess material and equipment whose estimated value is less than \$10,000 upon filing of an itemized list, including location, serial or inventory number, with the district's Treasurer.
- n. Administrative Work Schedule - Authorize the Superintendent to alter the daily, weekly, monthly, or annual work schedule of administrative personnel as deemed necessary to carry out the official duties of the District.
- o. Transportation of Non-Residential Students and Impracticality Determinations – Authorize the Director of Business to decline requests for non-residential student transportation and authorize the Director of Business to determine, approve and authorize Payment in Lieu of transportation when any transportation

request or route is deemed impractical, providing a listing of qualifying families to the Board of Education annually at its organizational meeting.

- p. Purchasing and Procurement Networks – Authorize the Director of Business to utilize the below listed networks for district purchases and services including, but not limited to, supplies, contracted services, building improvements, and construction needs:
1. State of Ohio Procurement Services
  2. Metropolitan Educational Technology Association (META) Solutions
  3. Association of Educational Purchasing Agencies (AEPA)
  4. National Joint Powers Alliance (NJPA)
  5. National Intergovernmental Purchasing Alliance (NIPA)
  6. The Cooperative Purchasing Network (TCPN)
  7. U.S. Communities Government Purchasing Alliance
  8. E & I Cooperative Services

ROLL CALL: ABATE \_\_\_\_, KECK \_\_\_\_, LAMBERT \_\_\_\_, LONG \_\_\_\_, WHITING \_\_\_\_.

11. The Board of Education committee appointments by Board President per Policy BCE:

- a. Board Committees (2 Board Members)
  1. HCSD Buildings and Grounds/PI Committee Paul Lambert, Mark Abate
  2. HCSD Policy Review Committee Lisa Whiting, Heather Keck
- b. Negotiated Committees (1 Board Member)
  1. HCSD Classified Labor Relations Board Heather Keck
  2. HCSD Superintendent's Advisory Committee Nadia Long
  3. HCSD Insurance Committee Paul Lambert
- c. Civil/Government Relations & Support Organization Appointments
  1. City of Hilliard Parks and Recreation Commission Heather Keck
  2. Hilliard Education Foundation Mark Abate
  3. PTO/ISPTO/Boosters Nadia Long
  4. Ohio School Boards Association (OSBA) Legislative Liaison and Conference Delegate: Nadia Long
  5. Governmental Liaison Lisa Whiting (President)
- d. Superintendent Created Administrative Committee Appointments:
  1. Communications Committee Lisa Whiting
  2. Finance and Budget Advisory Committee Paul Lambert, Lisa Whiting
  3. Business Advisory Council Mark Abate
  4. Dyslexia Task Force Lisa Whiting
  5. Class Rank Task Force Paul Lambert
  6. Athletic Liaison Heather Keck

12. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adjourn the Organizational Meeting. Time: \_\_\_\_\_

ROLL CALL: ABATE \_\_\_\_, KECK \_\_\_\_, LAMBERT \_\_\_\_, LONG \_\_\_\_, WHITING \_\_\_\_.