

Minutes of the Regular Meeting of the Board of Education of the Hilliard City School District at Washington Elementary on May 9, 2016.

The meeting was called to order at 6:03 pm.

ROLL CALL:	Heather Keck	Present
	Paul Lambert	Present
	Nadia Long	Absent
	Andy Teater	Present
	Lisa Whiting	Present

Let the record show that Mrs. Long entered the meeting at 6:06 pm.

58-16 Mr. Lambert moved and Mrs. Whiting seconded that the agenda be adopted as proposed.

Mrs. Long moved that the agenda be amended to remove item F3C. Mr. Lambert seconded.

ROLL CALL:	Heather Keck	Nay		
	Paul Lambert	Nay	<u> X </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Nay	<u> </u>	Failed
	Lisa Whiting	Nay		

Amendment Failed

On the main motion:

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert:	Yea	<u> X </u>	Passed
	Nadia Long:	Yea		
	Andy Teater:	Yea	<u> </u>	Failed
	Lisa Whiting:	Yea		

59-16 Superintendent recommended, Mr. Lambert moved and Mrs. Whiting seconded that the Board of Education approve the April 2016 Treasurer’s report.

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert	Yea	<u> X </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

60-16 Mrs. Whiting moved and Mr. Lambert seconded that the Board of Education approve the minutes from the following meeting:

a. April 25, 2016 – regular meeting

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert	Yea	<u> X </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

61-16 Superintendent recommended, Mrs. Whiting moved and Mr. Teater seconded that the Board of Education approve the consent agenda – Items E1 through E3. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

E1 Approve the following Certificated Personnel actions:

- a. Resignation - effective end of the day as noted:
 1. Baumann, Brittany L, Reading/Math Tutor, WMS, effective August 11, 2016
 2. Baumann, Brittany L, Mathematics, HDV, effective August 1, 2017
 3. Daroczy, Tamara S, ELL Tutor, WMS, effective August 11, 2016
 4. DeMassimo, Michael F, Assistant Principal, HDB, effective July 19, 2016
 5. Herman, Rachel E, Intervention-Tutor, HST, effective August 11, 2016
 6. Hite, Heather, 2nd Grade, HTE, effective August 14, 2016
 7. Lintz, Susanne E, Dir, Middle Level Curriculum, Administrator, COA, effective July 31, 2016
 8. Long, Betsy N, Principal, BCN, effective July 25, 2016
 9. Pries, Carly B, Interv Spec-SLP, HDB, effective August 14, 2016
 10. Rossi, Lauren R, Interv Spec-SLP, HST, effective August 1, 2017
 11. Shepard, Lisa M, French, HDV, effective August 14, 2016

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- b. Unpaid Leave of Absence:

1. Badeau, Rebecca R, 5th Grade, HTE, an unpaid leave of absence for family responsibilities effective the beginning of the day May 9, 2016, and ending the end of the day August 1, 2016.
- c. Employments – One year limited contracts, for the 2016/2017 school year as indicated below:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY
Baumann, Brittany L	Mathematics	100%	HDV	B+	1	\$45,189.50
Daroczy, Tamara S	ELL Tchr	100%	WMS	B+	2	\$47,064.21
Long, Betsy N	Elem Instruction Leader	100%	COA	M+	20	\$92,577.09
Pressler, Kelsey E	English	100%	HBR	B	0	\$40,932.52
Redman, Daniel P	Social Studies	100%	HBR/HDV	M	0	\$45,844.43
Rice, Julia M	Mathematics	100%	HBR	M	0	\$45,844.43
Rossi, Lauren R	Interv Spec-SLP	100%	HST	B+	0	\$43,388.47
Sitawi, Chia	Mandarin Chinese	100%	ILC	M	2	\$49,728.92
Witt, Jeremy C	Music/Vocal	50%	HBR	B+	0	\$21,694.24
- d. Employment - Supplemental Salaries - effective for the 2015/2016 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Alexander, Kierra M	Track-Asst. 7/8 Girls	MMS	5.50%	0	\$2,196.00
- e. Decline Employment – Contractual Activity Stipends – effective for the 2015/2016 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
Lycan, Karen L	Breakfast Duty - 2nd Sem	AVY	50%	\$300.00
- f. Employment – Contractual Activity Stipends – effective for the 2015/2016 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
Davies, Maria T	Early Intervention Transition Team	HPS	100%	\$600.00
Ludban, Nicole R	Early Intervention Transition Team	HPS	50%	\$300.00
Ludban, Nicole R	Early Intervention Transition Team	HPS	50%	\$300.00
Meyers, Sarah E	Early Intervention Transition Team	HPS	100%	\$600.00
Osbus, Deborah A	Early Intervention Transition Team	HPS	100%	\$600.00
Sarver, Tanya J	Early Intervention Transition Team	HPS	100%	\$600.00
Sayers, Cynthia L	Early Intervention Transition Team	HPS	100%	\$600.00
Sierschula, Lora M	Early Intervention Transition Team	HPS	100%	\$600.00
Smith, Jessica T	Early Intervention Transition Team	HPS	100%	\$600.00
Stoner, Debra A	Early Intervention Transition Team	HPS	50%	\$300.00
Stoner, Debra A	Early Intervention Transition Team	HPS	50%	\$300.00
White, Jessica J	Early Intervention Transition Team	HPS	100%	\$600.00
Mason, Cheryl L	Aug Summer Team Eval	HPS	100%	\$600.00
White, Jessica J	Aug Summer Team Eval	HPS	100%	\$600.00
Osbus, Deborah A	Summer Home Visits & Family Support	HPS	100%	\$600.00
Lycan, Karen L	Outdoor Classroom	AVY	50%	\$300.00
- g. Employment – Stipends-Non Contractual – effective for the 2015/2016 school year. All may or may not be paid with Grant monies.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
Tackett, Jeffrey A	Softball Coaching	HDB	\$500.00
Wright, Adam M	Softball Coaching	HDB	\$500.00
- h. Employment - NEXT Summer School:

1. Brickley, Joyce A, Principal, 2016 NEXT Summer School. Ms. Brickley will receive a stipend of \$7,630.00.

2. Ellis, Allison J and Nott, Jennifer K, Elementary ELL Site Coordinators, 2016 ELL Summer School. Miss Ellis and Mrs. Nott will each receive a stipend of \$1,425.00.
- E2 Approve the following Classified Personnel actions:

a. Change to Unpaid Leave of Absence:

1. Smith, Kimberley K, Bus Driver, TRN, an unpaid leave of absence for personal illness effective the middle of the day October 27, 2015, and ending the end of the day ~~May 1, 2016~~ August 1, 2016.

2. Wickiser, Cherie J, Library Asst, AVY, an unpaid leave of absence for family responsibilities effective the beginning of the day January 26, 2015, and ending the end of the day ~~May 1, 2016~~ August 1, 2016.

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- b.

Employments:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Hulme, Ryan D	Intervention Assistant	BCN	7	187	2	\$19.70	05/11/2016
- c.

Employment - Classified Substitutes - effective 2015/2016 school year:

Bus Driver:	Hagloch, Beverly A	Thompson, Derrick L
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- E3 Approve the following student trip requests:
- a.

Hilliard Bradley Boys Basketball to Sherrodsville, Ohio, June 9, 2016
- b.

Hilliard Bradley Boys Basketball to Delphos, Ohio, June 28, 2016

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert	Yea	<u> X </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

62-16 Superintendent recommended, Mrs. Whiting moved and Mr. Lambert seconded that the Board of Education approve the resolution for selecting Fanning Howey to serve as Architect of Record for Current and Future Permanent Improvement Projects and Authorizing Negotiation of an agreement for services.

The Superintendent recommends Fanning Howey as the most qualified firm to serve as the Board’s architect of record for current and future permanent improvement (PI) projects, beginning with planning and programming for a significant capital program, and requests authority to negotiate an agreement with Fanning Howey for these services.

Rationale:

1.

The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.
2.

The Board has a need for an architect of record to provide design services as needed for current and future PI projects, beginning with planning and programming for a significant capital program and on-going and future permanent improvement projects to maintain and upgrade District facilities.
3.

On behalf of the Board, the Director of Business issued a request for qualifications for professional design services and solicited qualifications from qualified firms to serve as the architect-of-record for design services for current and future PI projects, including programming and planning services for a significant capital program, and to include in a qualifications file for use as needed if services will cost less than \$50,000.
4.

Four (4) qualifications submittals were received and reviewed; following review of the submittals, the top two firms ranked in order of qualifications were: (1) Fanning Howey; and (2) Feinknopf Macioce Schappa Architects
5.

A proposal has been requested from Fanning Howey for services required for the planning and programming services, as well as any identified PI projects, and an agreement is being prepared for these services.
6.

The qualifications received from all firms will be placed in a qualifications file for use on projects requiring services of an architect, engineer, surveyor, or landscape architect for which compensation will not exceed \$50,000, as long as the qualifications are current (not older than 1 year).

The Board resolves as follows:

1.

The Board selects Fanning Howey as the firm determined best qualified to serve as the architect of record for current and future PI projects, including planning and programming for a capital program.
2.

The Board authorizes the Director of Business to negotiate an agreement with Fanning Howey to serve as the Board’s architect of record and to begin design services required for the planning and programming services needed to plan for the capital program.
3.

The Board approves the establishment of a qualifications file for design firm qualifications to be used for improvements for which design services will cost less than \$50,000.

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert	Yea	<u> X </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

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63-16 Superintendent recommended, Mr. Teater moved and Mrs. Long seconded that the Board of Education approve the following resolution:

Whereas, Hilliard City Schools of Franklin County, Ohio, has satisfied all of the requirements for membership in the Ohio High School Athletic Association (OHSAA), a voluntary unincorporated association not-for-profit; and

Whereas, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

Now therefore, be it resolved by the Board of Education/Governing Board that the district’s high schools and middle schools do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution and Bylaws of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board does reserve the right to raise the student-athlete eligibility standards as the Board deems appropriate for the schools and students under its jurisdiction; and

Be it further resolved that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA and to cooperate fully and timely with the Commissioner’s Office at the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws and Sports Regulations and the interpretations and rulings rendered by the Commissioner’s Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

64-16 Superintendent recommended, Mrs. Whiting moved and Mr. Lambert seconded that the Board of Education have the third reading and adopt the following student handbooks for the 2016-2017 school year:

- a. Preschool/Elementary Student Handbook
- b. Sixth Grade & Middle School Student Handbook
- c. High School Student Handbook
- d. Athletic Manual for Parents-Athletes-Coaches

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

65-16 Superintendent recommended, Mrs. Whiting moved and Mr. Teater seconded that that the Board of Education adopt the following resolution:

BE IT RESOLVED by the Board of Education of the Hilliard City School District, Franklin County, Ohio, that to provide for current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2016, the following sums be amended and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year as follows:

003 – PERMANENT IMPROVEMENT \$ 5,725,775

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

66-16 Let the record reflect that the following committee items were discussed:

- a. Hilliard Education Foundation - Mrs. Whiting
- b. OSBA - Mr. Teater’s appointment

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67-16 Mr. Teater moved and Mr. Lambert seconded that the meeting was adjourned at 7:19 pm

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

Attest:

Mrs. Keck, President

Mr. Wilson, Treasurer