



# COLLEGE CREDIT PLUS PARENT INFORMATIONAL GUIDE

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# Hilliard City Schools College Credit Plus Informational Guide

## What is College Credit Plus?

College Credit Plus is a program that gives high school/middle school students in grades 7–12 an opportunity to be enrolled in both high/middle school and college course work at the same time. Students must qualify academically and the tuition will be paid by Hilliard City Schools. College Credit Plus replaces Ohio's Post-Secondary Enrollment Options program (PSEO) and all dual enrollment programs.

## Advantages of College Credit Plus

For the student who is eligible for College Credit Plus, he/she must be academically ready for college level courses and be willing to follow the procedures outlined by the university while still in high/middle school.

Students will enjoy the following benefits:

- Students may earn (transcripted) college credit and high school credit upon successful completion of the course
- Accelerate achievement of educational goals
- Eliminate duplication of high school and college course content
- Increase the rigor and challenge of course offerings while in high school
- May decrease time and cost towards an Associates or Bachelor's Degree

~CCP courses are considered "gifted services" for students who have gifted identification in superior cognitive ability or the corresponding specific academic area.

## Potential Risks and Consequences

- Increased responsibility for learning
- Reduced opportunities for participation in high school activities
- Affects GPA (high school and college)
- Increased time for travel
- Potential scheduling conflicts between high school and college courses
- Potential Athletic Eligibility issues - must be scheduled for five credits per semester
- Increase potential for social discomfort
- Reduced parent involvement, due to FERPA restrictions

Students can participate in any Ohio college or university that offers the CCP Program. This includes private Institutions like Cedarville, Kenyon, Ohio Christian, etc.

## What colleges/universities partner with Hilliard City Schools?

### **1. Kenyon College – Kenyon Academic Partnership (KAP)**

These courses are taught by Hilliard City School's teachers that serve as adjunct instructors approved by Kenyon College at each high school. Students will have to meet pre-requisite criteria to be able to participate in KAP courses, which may limit availability until junior or senior year.

Kenyon awards credit based on a (unit) system. The unit system can be converted to a (semester) system that consists of:

- .25 unit equal 2 semester credits
- .5 unit equal 4 semester credits

Below is a list of Kenyon courses by title that will be identified on Hilliard City School's transcript:

• <i>Chemistry 121: Intro Chemistry I</i>	<i>.5 unit</i>	<i>4 semester credits = 1.0 HS credit</i>
• <i>Chemistry 123: Intro Chemistry Lab</i>	<i>.25 unit</i>	<i>2 semester credits = .67 HS credit</i>
• <i>Chemistry 124: Biophysical &amp; Medicinal Chemistry</i>	<i>.5 unit</i>	<i>4 semester credits = 1.0 HS credit</i>
• <i>Chemistry 126: Intro Chemistry Lab II</i>	<i>.25 unit</i>	<i>2 semester credits = .67 HS credit</i>
• <i>Physics 140: Classical Physics</i>	<i>.5 unit</i>	<i>4 semester credits = 1.0 HS credit</i>
• <i>Physics 131: Intro to Experimental Physics I Lab</i>	<i>.25 unit</i>	<i>2 semester credits = .67 HS credit</i>
• <i>ENGL 103: Intro. to Lit. &amp; Lang</i>	<i>.5 unit</i>	<i>4 semester credits = 1.0 HS credit</i>

• ENGL 104: Intro. to Lit. & Lang	.5 unit	4 semester credits = 1.0 HS credit
• SPAN 321: Adv. Grammar & Comp.	.5 unit	4 semester credits = 1.0 HS credit
• FREN 321: Adv. Comp. & Conversation	.5 unit	4 semester credits = 1.0 HS credit
• FREN 323: Adv. Comp. & Conversation	.5 unit	4 semester credits = 1.0 HS credit
• Political Science 200: Liberal Democracy in America	.5 unit	4 semester credits = 1.0 HS credit

## Kenyon College (KAP) requirements:

To participate in KAP, students must qualify, take a placement test, and be admitted to Kenyon College. Students may use ACT/ SAT scores as placement. An application must be filled out in the spring of each year that will be sent to Kenyon College for approval from a Kenyon faculty member. Students will be notified over the summer if they were approved for the Kenyon course. If students are not approved, they will need to change their schedules to the appropriate High School course.

### Steps in Review

**Step 1:** All students interested in participating in the Kenyon Academic Partnership must register the classes during Hilliard's registration or class selection process.

**Step 2:** Complete Kenyon application with College Counselor.

**Step 3:** Take placement tests or submit ACT/SAT scores.

**Step 4:** Students must be approved by Kenyon faculty to participate.

## 2. Columbus State Community College (CSCC)

### College courses taken on campus or online

CSCC offers many (Level 1) courses your student can take either on-campus or in an online setting. Students can begin to complete these courses anytime in grades 7-12.

### College Jumpstart

These courses are offered at the Innovation Campus and are taught by either adjunct instructor approved by CSCC or full-time faculty. This is a two-year program where students take these courses at the ILC with other Hilliard students during the school day (Juniors and Seniors only).

Courses planned for the school year include:

#### Year 1

##### Autumn Semester:

- ENGL 1100: Composition I 3 semester credits = 1.0 HS credit
- PSY 1100: Introduction to Psychology **or** POLS 1100 3 semester credits = 1.0 HS credit

##### Spring Semester:

- ENGL 2367: Composition II 3 semester credits = 1.0 HS credit
- POLS 1100: Federal government **or** PSY 1100 3 semester credits = 1.0 HS credit

**Total Year 1:**

**12 semester credits**

#### Year 2

##### Autumn Semester:

- SOC 1101: Introduction to Sociology 3 semester credits = 1.0 HS credit
- COMM 1105: Public Speaking **or** PHIL 1130: Ethics 3 semester credits = 1.0 HS credit

##### Spring Semester:

- POLS 1250: State & Local Government 3 semester credits = 1.0 HS credit
- PHIL 1130: Ethics **or** COMM 1105: Public Speaking 3 semester credits = 1.0 HS credit

**Total Year 2:**

**12 semester credits**

**Total credits:**

**24 credits**

## Business Academy

What is Business Academy? This program is for the college bound student interested in a career in business. Business Academy offers students a unique learning experience while providing the opportunity to earn 11 college credit hours through Columbus State Community College. This two-year program introduces students to strategic entrepreneurship, finance, investments, sales, marketing, operations, management, and 21st

century skills necessary for success in pursuing a career in business. Students are challenged to generate innovative ideas for product and business development. They will conduct market research, create promotional materials for simulated and real businesses, understand and experience the sales process, apply money management skills with a personal and business approach, develop and execute business plans and present their entrepreneurial ventures throughout this course. **Recommended for grades 11 & 12.**

### **Year 1:**

- *1<sup>st</sup> Semester*      *MGTK 1230: Customer Sales and Service*      *3 Articulated credit = 1.0 HS credit*
- *2<sup>nd</sup> Semester*      *FMGT 1101: Personal Finance*      *3 CCP credits = 1 HS Credit*  
                              *\*\* Personal Finance*      *.5 HS credit*  
                              *OR Personal Finance*      *1.5 (high school only for non-CCP qualifiers)*

### **Year 2:**

- *1<sup>st</sup> Semester*      *BMGT 1101: Principles of Business*      *3 semester credits = 1.0 HS credit*  
                              *\*\* Principles of Business*      *.5 HS credit*  
                              *OR Principles of Business*      *1.5 (high school only for non-CCP qualifiers)*
- *2<sup>nd</sup> Semester*      *BMGT1008: 21st Century Workplace Skills*      *2 semester credits = .67 HS credit*  
                              *\*\* 21<sup>st</sup> Century Workplace Skills*      *.83 HS credit*  
                              *OR 21st Century Workplace Skills*      *1.5 (high school only for non-CCP qualifiers)*

*\*\* Articulated credit = student may receive college credit if they attend CCCC.*

## Health Professionals Academy

Health Professionals Academy is for the college bound student that is interested in pursuing a career in a medical related field. This program is structured to be a two-year experience for students in grades 11 & 12. The goal of the program is to expose students to a variety of high-demand Health related careers in the following areas: Medical Assistant; Medical Administrative Assistant; and EKG Technician. This program is designed to provide a firsthand experience of the allied health career fields. Students will be exposed to multiple modules and authentic internship experiences.

### **Year 1:**

- *1<sup>st</sup> Semester:*      *Health Tech 1*      *1.0 HS credit*
- *2<sup>nd</sup> semester :*      *Mult 1110: Medical Terminology*      *2 CCP credits = .67 (high school)*  
                              *\*\*Health Tech*      *.83 (high school)*  
                              *OR Health Tech 1*      *1.5 (high school only for non-CCP qualifiers)*

### **Year 2:**

- *1<sup>st</sup> semester*      *Health Tech 2*      *1.0 HS credit*
- *2<sup>nd</sup> semester*      *Health Tech 2*      *1.0 HS credit*

## Academy EDU

What is Academy EDU? Designed as an introduction to the teaching profession, students in Academy EDU experience an authentic and realistic view of the career and 100+ hours of hands-on observations in the classroom. Students develop skills in the following areas: career awareness and employability, leadership and communication, day-to-day tasks that support teaching and learning, social/emotional development principles, impact of culture in the classroom, creation of a physically and emotionally safe environment for all learners, classroom management, understand the organization and structure of education systems and the importance of productive relationships with family members, caregivers and community partners.

### **Year 1: (Juniors OR Seniors):**

#### **Autumn Semester:**

- *Education Principles*      *1.0 HS credit*
- *Foundations of Education and Training*

#### **Spring Semester:**

- *EDUC2210 Intro to Education*      *3 semester credits = 1.0 HS credit*

**Year 2:**  
**Autumn Semester:**

- *EDUC2220 Ed Technology*

*3 semester credits = 1.0 HS credit*

**Spring Semester:**

- *Classroom Management*
- *Communities, Schools and Stakeholders*

*1.0 HS credit*

**College Credit Plus @ Columbus State Community College (step by step)**

**Step 1:** Turn in paperwork:

- Intent to Participate form – This is a Google doc. Below is the link to CCP information and the Intent form. Go to the Hilliardschools website and click on the “student” tab, then on “academics”, then on College Credit Plus - <https://www.hilliardschools.org/departments/curriculum-instruction/college-credit-plus/>

\*\*\*This is due by April 1

**Step 2:** Apply to CSCC – Please sure to fill out the CCP application – [www.cscce.edu](http://www.cscce.edu)

- Students must fill out the College Credit Plus application (use email that is easy to check)
- CSCC’s Parent Permission form - <https://www.cscce.edu/academics/college-credit-plus/pdfs/Permission%20slip.pdf>
- Mature Content Survey - <https://www.cscce.edu/academics/college-credit-plus/pdfs/Student%20Questionnaire.pdf>

**Step 3:** Students must qualify by using one of these options:

- ACT/SAT scores for placement
- Accuplacer placement test and ALEKS for math
- Under CCP revised rules, students qualify with a 3.0 unweighted gpa. Any questions, please ask Mr. Woodford

**Step 4:** Schedule classes with Mr. Woodford:

- This meeting will be an advising session and we will fill out all registration forms needed to schedule classes.

**Step 5:** Participate in an orientation – There is usually an on-line option

**Step 6:** Once students receive their confirmation email from CSCC, they must set up a CSCC email and check CSCC email to confirm course registration. Courses will show up in Cougarweb. If the courses are not confirmed within 48 hours, please contact Mr. Woodford

\*\*\* Once a student has participated in CCP, students will only need to fill out a registration form each semester to schedule classes.

**Important Contacts:**

- Mr. Tom Woodford—Tom\_Woodford@hboe.org
- CSCC’s Academic Advisor for Hilliard Schools: Michelle Miller-Owens - 614-287-3942, mmillero@cscce.edu

**Deadlines for Registration!**

- \* For Autumn classes—Students must have applied, taken placement tests/qualified and applied by August 1
- \* For Spring classes—Students must have applied, taken placement tests/qualified and applied by Dec. 17
- \* For Summer classes—Students must have applied, taken placement tests/qualified and applied by May 10
- \* All College Jump Start scheduling and qualifying must be completed before we leave for Spring Break each year. Hilliard must request sections and instructors to meet our needs for the following year.

If these deadlines are missed, students will need to schedule a meeting with Mr. Woodford to appeal for late scheduling.

### 3. The Ohio State University (OSU)

#### The Academy at The Ohio State University

Students may take courses on main campus in a traditional college setting and/or participate in online courses if available.

#### The Ohio State University requirements:

- Step 1:** Students must apply to The Academy Program at OSU. Refer to the following link for more information: <http://undergrad.osu.edu/academy/howtoapply.html>
- Step 2:** Students must demonstrate college readiness by submitting ACT scores.  
Students must meet academic standards that are equal to students currently enrolled at OSU.
- Step 3:** Turn in counselor Recommendation Form to Mr. Woodford.
- Step 4:** Schedule a meeting with Michelle Brown in admissions at OSU to schedule classes.

### CCP Questions & Answers

#### How does my child get involved in these programs?

Students interested in participating in College Credit Plus must turn in an **Intent to Participate** form which must be in the Guidance office by April 1st. This form can be found on the district website - <https://Hilliardschools.org/departments/curriculum-instruction/college-credit-plus/>

#### How are College credits converted to high school credits?

5 semester credits	=	1.0 high school credit
4 semester credits	=	1.0 high school credit
3 semester credits	=	1.0 high school credit
2 semester credits	=	.67 high school credit
1 semester credit	=	.33 high school credit

#### How many college credits can a student earn?

Students can earn a maximum of 30 college semester credit hours per year and a maximum of 120 college semester credits prior to their high school graduation. The Ohio Department of Higher Ed. has established a formula that students must refer to when registering for middle school, high school and college courses. This formula is utilized to assure students do not exceed full-time status.

Full-time status can be calculated as follows:

1. Determine student’s number of middle school and high school ONLY credits,
  2. Multiply that number by 3, and
  3. Subtract the result from the number 30
  4. That number is the total number of college credits that College Credit Plus students may earn that academic year.
- Any college course taken during the summer will count towards the 30 credit limit in the following school year.

#### Transfer of credits/transcripts

Credits earned through College Credit Plus are transferable to many public and private institutions in Ohio and out of the state. Students who want to transfer to another university will need to send their transcript from the Institute of Higher Learning (IHL) to the university they plan to attend. Many of these courses apply towards the general education requirement or as electives at that school. Two websites are available to help students fully understand what courses will transfer:

[www.collegetransfer.net](http://www.collegetransfer.net) or [www.ohiohighered.org/transfer](http://www.ohiohighered.org/transfer)

#### How will College Credit Plus courses impact my GPA?

Per HB 487, College Credit Plus courses must receive the equivalent weight as any weighted course within a given content area.

## **Weighting Grades**

Hilliard will “weight” college courses if a course is weighted at the high schools in a particular subject area, per Ohio Revised Code 3365.04. Most CCP courses will be weighted on a 5.0 scale. Any questions, please see Mr. Woodford.

## **Underperforming students**

### **Probation:**

A student is placed on CCP probation when the student:

- Has earned lower than a cumulative 2.0 GPA in college courses **OR**
- Withdraws/drop from two or more courses in the same term

When on CCP Probation, the student:

- May enroll in no more than one college course
- May not enroll in a college course in the same subject in which the student previously earned a D or F or received no credit
- Students remain on probation until the their cumulative GPA (college) improves to 2.0 or higher

### **Dismissal:**

- A student is placed on CCP Dismissal when the student has met the definition of CCP Probation for two consecutive college terms.
- Once a student is dismissed from the CCP program, the student may not enroll in college courses for the following college term.

## **Course Eligibility**

Students must complete 15 credit hours in Level 1 before progressing to Level 2.

### **Level 1**

- Transferable courses: Part of Career-Technical Assurance Guide (CTAG), Ohio Transfer Module (OTM), or Transfer Assurance Guide (TAG) or equivalent at private college/university. Go to [www.ohiohighered.org/ohio-transfer-36](http://www.ohiohighered.org/ohio-transfer-36) for a full list.
- Course in Computer Science, Informational Technology, Anatomy, Physiology, or Foreign Language including American Sign Language
- Technical Certificate
- 15 hour or 30 hour pathway
- Study Skills, Academic or Career Success Skills Course
- Internship course
- Another course that may be approved by the Chancellor on an annual basis

### **Level 2**

- Any other college course that is not a level 1 courses

Exceptions to the “First 15” Rule may be made if the student wishes to continue with a course in the same subject or tests directly into Level 2 course. Students who attained the required scores on AP or IB course examinations may count the course toward the First 15.

## **Text Books**

Students do not pay for books that are required with the CCP program. Hilliard City Schools will pay for the books. All books must be returned to the College Counselor at the end of the semester. Hilliard City Schools owns the books and if materials are not returned, then Hilliard City Schools will add the cost of the books to the students fees. All textbooks are available at the college/university bookstore.

## **Selective Service Requirement**

Under the provision of the Ohio Revised Code 3345.32, a male student born after December 31, 1959 who is at least 18 years old and is classified as an Ohio resident is required to register with the Selective Service within 20 days of his 18th birthday. If this is not completed, students will be charged “out of state” fees. Hilliard will not pay for “out of state” fees. The total cost of the course will be paid by the family.

## **Transportation**

Students/Parents are responsible for transportation. Ohio Revised Code 3365.034, 3365.08.

## **FERPA (Family Educational Rights and Privacy ACT)**

College Credit Plus students are college students and subject to the federal FERPA. For regular college students, this means that college records are not released to anyone, even parents, without written permission from the student. For College Credit Plus students, the high school and the college may exchange information.

## **Cost**

Students only pay for classes that are failed or withdrawn/dropped past the deadline. Fees will be placed on a student's Home Access Account.

## **Important Notice to Parents and Students**

- Students taking College Credit Plus courses are subject to the rules and regulations of the university they are currently attending, including add/drop dates established by the participating institution.
- Each student will be assigned an "Academic Advisor" from the University. Any questions regarding curriculum should be addressed with the Academic Advisor provided by the University.
- While in college courses, students are introduced to a learning environment that promotes an open exchange of ideas. Course content is presented on an adult level and class discussions require a mature understanding of divergent viewpoints and the ability to think critically on controversial issues.
- Mature Content: Students must sign a student's questionnaire regarding "Mature Content Material" as defined in Ohio Revised Code 3365.035
- Students should understand that these courses are college-level courses, and the amount of work, pace, and rigor of content in college courses may be much greater than high school courses. In addition, college course grades become a part of a student's permanent college transcript and are calculated into the college grade point average. Poor performance in college courses may affect future university admissions and financial aid. Therefore, it is important to perform well in college courses to realize the benefits of taking college courses while in high school.
- If a student fails any college course the cost for tuition, fees, and books will be charged to the student's account in Hilliard.
- Students must meet prerequisite requirements outlined by the University or College in which they are attending.
- These courses and the grades associated with them will be reported on both the student's high school transcript as well as the college transcript.
- College transcripts can be requested by visiting the respective college or university website associated with the courses taken. Hilliard City Schools does not have access to college transcripts.
- Students and parents must sign a Permission Form to participate in a college CCP program.