



# COLLEGE CREDIT PLUS PARENT INFORMATIONAL GUIDE

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# Hilliard City Schools College Credit Plus Informational Guide

## What is College Credit Plus?

College Credit Plus is a program that gives high school students in grades 7–12 an opportunity to be enrolled in both high school and college course work at the same time. Students must qualify academically and the tuition will be paid by Hilliard City Schools. College Credit Plus replaces Ohio’s Post-Secondary Enrollment Options program (PSEO) and all dual enrollment programs.

## Advantages of College Credit Plus

For the student who is eligible for College Credit Plus, he/she must be academically ready for college level courses and be willing to follow the procedures outlined by the university while still in high school. Students will enjoy the following benefits:

- Students may earn (transcripted) college credit and high school credit upon successful completion of the course
- Accelerate achievement of educational goals
- Eliminate duplication of high school and college course content
- Increase the rigor and challenge of course offerings while in high school
- Decrease the cost of college with course tuition offered at a reduced rate

~CCP courses are considered “gifted services” for students who have gifted identification in superior cognitive ability or the corresponding specific academic area.

## Potential Risks and Consequences

- Increased responsibility for learning
- Reduced opportunities for participation in high school activities
- Effects GPA (high school and college)
- Increased time for travel
- Potential scheduling conflicts between high school and college courses
- Potential Athletic Eligibility issues
- Increase potential for social discomfort

## What colleges/universities partner with Hilliard City Schools?

### **1. Kenyon College – Kenyon Academic Partnership (KAP)**

These courses are taught by Hilliard City School’s teachers that serve as adjunct instructors approved by Kenyon College at each high school. Students will have to meet pre-requisite criteria to be able to participate in KAP courses.

Kenyon awards credit based on a (unit) system. The unit system can be converted to a (semester) system that consists of:

- .25 unit equal 2 semester credits
- .5 unit equal 4 semester credits

Below is a list of Kenyon courses by title that will be identified on Hilliard City School’s transcript:

- |                                                               |           |                    |
|---------------------------------------------------------------|-----------|--------------------|
| • <i>Chemistry 121: Intro Chemistry I</i>                     | .5 units  | 4 semester credits |
| • <i>Chemistry 123: Intro Chemistry Lab</i>                   | .25 units | 2 semester credits |
| • <i>Chemistry 124: Biophysical &amp; Medicinal Chemistry</i> | .5 units  | 4 semester credits |
| • <i>Chemistry 126: Intro Chemistry Lab II</i>                | .25 units | 2 semester credits |
| • <i>Physics 140: Classical Physics</i>                       | .5 units  | 4 semester credits |
| • <i>Physics 131: Intro to Experimental Physics I Lab</i>     | .25 units | 2 semester credits |

- ENGL 103: Intro. to Lit. & Lang .5 units 4 semester credits
- ENGL 104: Intro. to Lit. & Lang .5 units 4 semester credits
- SPAN 321: Adv. Grammar & Comp. .5 units 4 semester credits
- FREN 321: Adv. Comp. & Conversation .5 units 4 semester credits
- FREN 323: Adv. Comp. & Conversation .5 units 4 semester credits
- Political Science 200: Liberal Democracy in America .5 units 4 semester credits

## 2. Columbus State Community College (CSCC)

### College Jumpstart

These courses are offered at the Innovation Campus and are taught by either adjunct instructors approved by CSCC or full-time faculty. This is a two-year program where students take these courses at the ILC with other Hilliard students during the school day.

Courses planned for the school year include:

#### Year 1

##### Autumn Semester:

- ENGL 1100: Composition I 3 semester credits
- PSY 1100: Introduction to Psychology **or** Soc. 1101 3 semester credits
- COLS 1101: College Success **or** Advising Period 1 semester credit

##### Spring Semester:

- ENGL 2367: Composition II 3 semester credits
- SOC 1101: Introduction to Sociology **or** PSY 1100 3 semester credits
- Advising Period **or** COLS 1101: College Success 1 semester credit

#### Total Year 1:

**13 semester credits**

#### Year 2

##### Autumn Semester:

- POLS 1100: Federal government 3 semester credits
- COMM 1105: Public Speaking **or** 3 semester credits
- PHIL 1130: Ethics 3 semester credits

##### Spring Semester:

- POLS 1250: State & Local Government 3 semester credits
- PHIL 1130: Ethics **or** 3 semester credits
- COMM 1105: Public Speaking 3 semester credits

#### Total Year 2:

**12 semester credits**

#### Total credits:

**25 credits**

### Health Professionals Academy

Health Professionals Academy is for the college bound student that is interested in pursuing a career in a medical related field. This program is structured to be a two-year experience for students in grades 11 & 12. The goal of the program is to expose students to a variety of high-demand Health related careers in the following areas: Medical Assistant; Medical Administrative Assistant; and EKG Technician. This program is designed to provide a firsthand experience of the allied health career fields. Students will be exposed to multiple modules and authentic internship experiences.

**Year 1:**

1 <sup>st</sup> Semester:	Health Tech 1	1 Semester Credit
2 <sup>nd</sup> semester:	Mult 1110: Medical Terminology **Health Tech	2 CCP credits = .67 (high school) 1 CCP credit = .33 (high school)
	<b>OR</b>	
	Health Tech 1	1.0 (high school only for non-CCP qualifiers)

**Year 2:**

1 <sup>st</sup> semester	Health Tech 2	= 1.0
2 <sup>nd</sup> semester	Health Tech 2	= 1.0

**Business Academy**

What is Business Academy? This program is for the college bound student interested in a career in business. Business Academy offers students a unique learning experience while providing the opportunity to earn 12 college credit hours through Columbus State Community College. This two-year program introduces students to strategic entrepreneurship, finance, investments, sales, marketing, operations, management, and 21st century skills necessary for success in pursuing a career in business.

Students are challenged to generate innovative ideas for product and business development. They will conduct market research, create promotional materials for simulated and real businesses, understand and experience the sales process, apply money management skills with a personal and business approach, develop and execute business plans and present their entrepreneurial ventures throughout this course. **Recommended for grades 11 & 12.**

**Year 1:**

- *MGTK 1230: Customer Sales and Service* 3 semester credits (Articulated credits)
- *FMGT 1101: Personal Finance* 3 semester credits

**Year 2:**

- *BMGT 1101: Principles of Business* 3 semester credits
- *BMGT1008: 21st Century Workplace Skills* 2 semester credits

**3. The Ohio State University (OSU)****The Academy at The Ohio State University**

Students may take courses on main campus in a traditional college setting and/or participate in online courses if available.

**How does my child get involved in these programs?**

Students interested in participating in College Credit Plus must turn in an **Intent to Participate** form which must be in the Guidance office by April 1st. These forms can be found in the Guidance office or on the district website.

Each partnership (college/university) has their own set of requirements:

**Kenyon College (KAP):**

To be admitted by Kenyon College, students must rank in the top 25% of their graduating class and take a placement test. An application must be filled out in the spring of each year that will be sent to Kenyon College for approval from a Kenyon faculty member. Students will be notified over the summer if they were approved for the Kenyon course. If students are not approved, they will need to change their schedules to the appropriate High School course.

**Step 1:** All students interested in participating in the Kenyon Academic Partnership must see the College Counselor and register for the classes during Hilliard’s registration or class selection process.

**Step 2:** Complete Kenyon application with College Counselor.

**Step 3:** Students must be approved by Kenyon faculty to participate.

**College Credit Plus @ Columbus State Community College  
(step by step)**

**Step 1:** Apply to CSCC—Please be sure to fill out the CCP application—[www.csccl.edu](http://www.csccl.edu)

**Step 2:** Either send ACT/SAT scores to CSCC or take the Accuplacer test at either Columbus campus or at the Dublin campus.

**Step 3:** Participate in an orientation—There is usually an on-line option

**Step 4:** Turn in paperwork

a. Intent form—must be turned into the guidance office by April 1

b. Consent form—must be turned into the CCP office at CSCC

**Step 5:** Schedule classes

a. Fill out a Registration form and return to Mr. Woodford. He will sign and email it to CSCC

**Step 6:** Check CSCC email to confirm course registration. Courses will show up in your Cougarweb account. If the courses are not confirmed within 48 hours, please contact Mr. Woodford

**Important Contacts:**

- MR. Tom Woodford—[Tom\\_Woodford@hboe.org](mailto:Tom_Woodford@hboe.org)
- CSCC’s Academic Advisor for Hilliard Schools: Michelle Miller-Owens - 614-287-3942  
[mmillero@csccl.edu](mailto:mmillero@csccl.edu)

**Deadlines for Registration!**

\* For Autumn classes—Students must have applied, taken placement tests/qualified and applied by August 10

\* For Spring classes—Students must have applied, taken placement tests/qualified and applied by Dec. 20

\* For Summer classes—Students must have applied, taken placement tests/qualified and applied by May 10

\* All College Jump Start scheduling and qualifying must be completed before we leave for Spring Break each year. Hilliard must request sections and instructors to meet our needs for the following year.

**If these deadlines are missed, students will need to schedule a meeting with Mr. Woodford to appeal for late scheduling.**

**The Ohio State University:**

**Step 1:** Students must apply to The Academy Program at OSU. Refer to the following link for more information: <http://undergrad.osu.edu/academy/howtoapply.html>

**Step 2:** Students must demonstrate college readiness by submitting ACT scores. Students must meet academic standards that are equal to students currently enrolled at OSU.

**Step 3:** Turn in counselor recommendation form to Mr. Woodford

**Step 4:** Schedule a meeting with Michelle Brown in admissions at OSU.

**How are College credits converted to high school credits?**

5 semester credits	=	1.0 high school Carnegie Credit
4 semester credits	=	1.0 high school Carnegie Credit
3 semester credits	=	1.0 high school Carnegie Credit
2 semester credits	=	.67 high school Carnegie Credit
1 semester credit	=	.33 high school Carnegie Credit

**How many college credits can a student earn?**

Students can earn a maximum of 30 college semester credit hours per year and a maximum of 120 college semester credits prior to their high school graduation. The Ohio Board of Regents has established a formula that students must refer to when registering for high school and college courses. This formula is utilized to assure students do not exceed full-time status. Full-time status can be calculated as follows:

1. Determine student's number of high school ONLY credits,
2. Multiply that number by 3, and
3. Subtract the result from the number 30
4. That number is the total number of college credits that College Credit Plus students may earn that academic year.
  - Any college course taken during the summer will count towards the 30 credit limit in the following school year.

**Transfer of credits/transcripts**

Credits earned through College Credit Plus are transferable to many public and private institutions in Ohio and out of the state. Students who want to transfer to another university will need to send their transcript from the Institute of Higher Learning (IHL) to the university they plan to attend. Many of these courses apply towards the general education requirement or as electives at that school. Two websites are available to help students fully understand what courses will transfer: [www.collegetransfer.net](http://www.collegetransfer.net) or [www.ohiohighered.org/transfer](http://www.ohiohighered.org/transfer)

## **How will College Credit Plus courses impact my GPA?**

Per HB 487, College Credit Plus courses must receive the equivalent weight as any weighted course within a given content area.

## **Weighting Grades**

Hilliard will “weight” college courses if a course is weighted at the high schools in a particular subject area, per Ohio Revised Code 3365.04

## **Underperforming students**

### **Probation:**

A student is placed on CCP probation when the student:

- Has earned lower than a cumulative GPA in college courses **OR**
- Withdraws from two or more courses in the same term

When on CCP Probation, the student:

- May enroll in no more than one college course
- May not enroll in a college course in the same subject in which the student previously earned a D or F or received no credit
- Students remain on probation until their cumulative GPA (college) improves to 2.0 or higher

Dismissal

- A student is placed on CCP Dismissal when the student has met the definition of CCP Probation for two consecutive college terms.
- Once a student is dismissed from the CCP program, the student may not enroll in college courses for the following college term.

## **Course Eligibility**

Students must complete 15 credit hours in Level 1 before progressing to Level 2.

Level 1

- Transferable courses: Part of CTAG, OTM, or TAG or equivalent at private college/university
- Course in Computer Science, Informational Technology, Anatomy, Physiology, or Foreign Language including American Sign Language
- Technical Certificate
- 15 hour or 30-hour pathway
- Study Skills, Academic or Career Success Skills Course
- Internship course
- Another course that may be approved by the Chancellor on an annual basis

## Level 2

- Any other college course that is not a level 1 courses

Exceptions to the “First 15” Rule may be made if the student wishes to continue with a course in the same subject or tests directly into Level 2 course. Students who attained the required scores on AP or IB course examinations may count the course toward the First 15.

## Text Books

Students do not pay for books that are required with the CCP program. Hilliard City Schools will pay for the books. All books must be returned to the College Counselor at the end of the semester. Hilliard City Schools owns the books and if materials are not returned, then Hilliard City Schools will add the cost of the books to the students’ fees. All textbooks are available at the college/university bookstore.

## Selective Service Requirement

Under the provision of the Ohio Revised Code 3345.32, a male student born after December 31, 1959 who is at least 18 years old and is classified as an Ohio resident is required to register with the Selective Service within 20 days of his 18th birthday.

## Transportation

Students/Parents are responsible for transportation. Ohio Revised Code 3365.034, 3365.08

## FERPA (Family Educational Rights and Privacy ACT)

College Credit Plus students are college students and subject to the federal FERPA. For regular college students, this means that college records are not released to anyone, even parents, without written permission from the student. For College Credit Plus students, the high school and the college may exchange information.

## Cost

Students are limited 30 semester credits per academic year paid for through Hilliard City Schools agreements with participating colleges or universities. NOTE: Each High School class is multiplied by 3, and is added to the total College Credit taken during the school year and previous summer. These together must not exceed 30 credits.

## Important Notice to Parents and Students

- Students taking College Credit Plus courses are subject to the rules and regulations of the university they are currently attending, including add/drop dates established by the participating institution.
- Each student will be assigned an “Academic Advisor” from the University. Any questions regarding curriculum should be addressed with the Academic Advisor provided by the University.
- While in college courses, students are introduced to a learning environment that promotes an open exchange of ideas. Course content is presented on an adult level and class discussions require a mature understanding of divergent viewpoints and the ability to think critically on controversial issues.
- Students should understand that these courses are college-level courses, and the amount of work,



pace, and rigor of content in college courses may be much greater than high school courses. In addition, college course grades become a part of a student's permanent college transcript and are calculated into the college grade point average. Poor performance in college courses may affect future university admissions and financial aid. Therefore, it is important to perform well in college courses to realize the benefits of taking college courses while in high school.

- If a student fails any college course the cost for tuition, fees, and books will be charged to the student's account in Hilliard.
- Students must meet prerequisite requirements outlined by the University or College in which they are attending.
- These courses and the grades associated with them will be reported on both the student's high school transcript as well as the college transcript.
- College transcripts can be requested by visiting the respective college or university website associated with the courses taken. Hilliard City Schools does not have access to college transcripts.