1. Locations Visited – Hilliard Horizon Elementary and Central Office

2. Hilliard Horizon Elementary – Issues identified and discussed
   a. Stained ceiling tile
   b. Carpet replacement rotation
   c. Cafeteria air vents
   d. Storage of surplus inventory
   e. Kitchen redesign/savings
   f. Predictive failure management
   g. Concrete sidewalk repairs
   h. Overall, this building is very clean and well-maintained.

3. Central Office – Issues identified and discussed
   a. Dark stripes on the side of the building
   b. Proposed new middle school timeline

4. Next Building Tour & Committee Meeting
   Date: Friday, October 7, 2016
   Tour: 8:00 AM – Hilliard Heritage Middle School, Alton Darby Elementary/HCSD Preschool & Darby Creek Elementary
   Meeting: 10:00 AM – Central Office, Conference Room 3and4