Locations Visited: Hilliard Memorial Middle School, Hilliard Station Sixth Grade School & Hilliard Crossing Elementary

Meeting Attendees: Paul Lambert, Lisa Whiting, Mike McDonough & Cliff Hetzel

1. Issues identified and discussed
   a. Hilliard Memorial Middle School Site Review
      • Restroom floor replaced by room 12. May need new stall doors.
      • Discussed potential improvements for future conversion to Hilliard Station Sixth Grade School.
      • Discussed moving plans.
      • Discussed evaluation of traffic patterns.
   b. Hilliard Station Sixth Grade School
      • Evaluate egress doors with architect, can we add a double door.
   c. Hilliard Crossing Elementary
      • Scrubber may need replaced or repaired.
      • Restrooms across from room 21 and 30. Baseboards have not been installed where new flooring was put in.
      • New carpet in intermediate wing this past summer. Plan to do primary wing this summer.
      • Ceiling tiles need replaced and more inventory.
      • Drywall ceiling outside media center has water spots (possible leak).
      • Leak by entrance/exit B3.
      • Outdoor lighting out back by cafeteria/dumpster.
      • Window seals may need evaluated. There is a slow leak in the boiler room. John Kudart is working on it.
      • Evaluate need for drinking fountain repair or replacement.
      • Some areas with missing ceiling tile: kindergarten and cafeteria.

2. Public Meeting – Central Office – Conference Room 3and4
   a. Discussed playground projects submitted by Alton Darby Elementary and Scioto Darby Elementary. Both project requests are approved.

3. Next Building Tour & Committee Meeting
   Date: Friday, December 1, 2017
   Tour: 8:00 AM: Hilliard Tharp Sixth Grade School, Ridgewood Elementary & JW Reason Elementary
   Meeting: 10:00 AM: Central Office, Conference Room 3and4