Locations Visited: New Memorial Middle School, Hilliard Bradley High School & Brown Elementary
Meeting Attendees: Paul Lambert, Lisa Whiting, Mike McDonough & Cliff Hetzel

1. Issues identified and discussed
   a. New Memorial Middle School Site Review
      • Project is on schedule.
      • Project is on budget.
   b. Hilliard Bradley High School
      • Have focused on school spirit and creating a homey environment for students.
      • Banners that reflect 4 pillars CLAW – character, leadership, attitude and will.
      • Heat transfer signage – people, partnership, pride.
      • Installed bi-directional amplification system – first responder system.
      • Courtyard is challenge to maintain.
      • Carpet worn at transition/seams in hallways (A) – evaluating warranty.
      • Engineering class is working with Tolles to build a walking bridge that permits efficient egress from the building to the parking lot.
      • Installing two softball fields on site to help insure there are enough ballfields for the Bradley/New Memorial MS campus.
   c. Brown Elementary
      • New serving tables will be installed at the end of October.
      • Rearrange office – move secretaries and create a waiting area for parents.
      • Add a door to create more privacy in bathroom.
      • Take out wall in clinic to create more space.
      • Painting staff area.
      • Chipped paint on girls bathroom door.
      • Installed new floor tile in bathrooms.
      • Want to paint media center.
      • Need to update tile in room K1/2.
      • Need some new floor mats.
      • Evaluate ceiling tile in girl’s bathroom.
      • Paint chipped area at ceiling in room 25.
      • Remove a drinking fountain down the main hall marked “out of order.”
      • Install monitor(s) in cafeteria for messaging and communication.

2. Public Meeting – Central Office – Conference Room 3and4
   a. No official business or public attendance. Mr. Lambert moved to adjourn and Mrs. Whiting seconded.
3. Next Building Tour & Committee Meeting

Date: Friday, November 3, 2017
Tour: 8:00 AM: Hilliard Memorial Middle School (current bldg.), Hilliard Station Sixth Grade School & Hilliard Crossing Elementary
Meeting: 10:00 AM: Central Office, Conference Room 3and4