Locations Visited:  Hilliard Heritage Middle School, HCSD Preschool, Alton Darby Elementary & Darby Creek Elementary
Meeting Attendees:  Paul Lambert, Lisa Whiting, Mike McDonough & Cliff Hetzel

1. Issues identified and discussed
   a. Hilliard Heritage Middle School
      • New roof is great, no leaks
      • Replacing ceiling tiles now
      • Replaced some filters
      • Paver repair in courtyard needed
      • Couple of rooms with some humidity, running well now
      • Baseball fence extension needed
   b. HCSD Preschool
      • A light needs replaced in the main hallway outside of the offices
      • Chipped paint on lower portion of wall, may need to add protective coating on the lower portion of the wall
      • Need handicap mechanism installed at door B4
      • Exit door B4 has a gap that needs repaired
      • Parking lot and entry to building gets muddy due to an island with trees in front
   c. Alton Darby Elementary
      • Looking to add playground equipment
      • Room 22 has stained tile, may have leaking
      • Gym office on the other side of room 22 has small leak
      • Some chipped paint on walls in hallways
      • Stained ceiling tile above stage
      • Data plate in gym has a loose screw
      • Piloting composting for lunch and breakfast
   d. Darby Creek Elementary
      • Chipped threshold in main entryway
      • Bathroom signage for girls restroom needs painted
      • Hallways are chipped, needs painted
      • Door C8 in gym has a gap below the door
      • Room 22 needs painted, baseboard, ceiling tile improvements
      • Exit door D11 has gaps and rusting
      • Ceiling tile is stained
      • Mild leaking in cafeteria/gym
      • Many egress doors are showing rust
      • Evaluate kick plates on exterior doors
2. Public Meeting – Central Office – Conference Room 3and4
   a. Discussed sanitation work and field repairs at Davidson High School stadium. Hellas Construction and a local, licensed plumbing company are working together to remedy the problem.

3. Next Building Tour & Committee Meeting
   Date: Friday, October 6, 2017
   Tour: 8:00 AM: Hilliard Bradley High School & Brown Elementary
   Meeting: 10:00 AM: Central Office, Conference Room 3and4