



## BUILDINGS AND GROUNDS COMMITTEE | 2016

Meeting: Friday, October 7, 2016

Members: Paul Lambert, Vice President BOE

Lisa Whiting, Member BOE

Mike McDonough, Assistant Superintendent

Cliff Hetzel, Director of Business

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### MEETING MINUTES

1. Locations Visited: Hilliard Heritage Middle School, Alton Darby Elementary, HCSD Preschool and Darby Creek Elementary
2. Issues identified and discussed
  - a. Hilliard Heritage Middle School
    - Copier
    - Sound board/light board in control room
    - Roof leaks
    - Ceiling tiles
    - Elevator
    - Life-safety system just upgraded
    - Some mechanical condensation hitting ceiling tiles
    - Some wear on carpet and paint in the hall
    - Overall, the building is very clean and well maintained
    - Baseball fencing may need heightened
    - Discussed bleacher inspection
    - Looked at field storage for grounds and athletic equipment
    - Discussed the impact of the Scioto Darby and Leppert Road project and potential campus planning
    - Ramp access to building may need to be leveled
  - b. Alton Darby Elementary
    - Discussed the need for a washer/dryer
    - Rug at playground entrance needs replaced
    - Some stained ceiling tile and paint chipping at playground entrance
    - Technet system for clocks is having a lot of issues
    - Updated media center with a maker's space and the students love it
    - Planning with the PTO to do some playground improvements
  - c. HCSD Preschool
    - Program could be easily expanded due to its popularity
    - Traffic management concerns
    - Door frame concerns at B3 and B4
    - Would like a PA system specific to the Preschool
    - Would like handicap access at door exit to playground at B5
    - Receive positive comments from parents about our facilities
  - d. Darby Creek Elementary
    - Network copier
    - Principal is pleased with the cleanliness and maintenance of the building
    - Bike trail project from last year is successful and now planning to start a bicycle club
    - Minor roof leaks around flashing in gym space



## **BUILDINGS AND GROUND COMMITTEE | 2016**

Meeting: Friday, January 15, 2016

Members: Paul Lambert, Vice President BOE  
Lisa Whiting, Member BOE

Mike McDonough, Assistant Superintendent  
Cliff Hetzel, Director of Business

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### 3. Next Building Tour & Committee Meeting

Date: Friday, November 4, 2016

Tour: 8:00 AM – Hilliard Bradley High School and Brown Elementary

Meeting: 10:00 AM – Central Office, Conference Room 3and4