



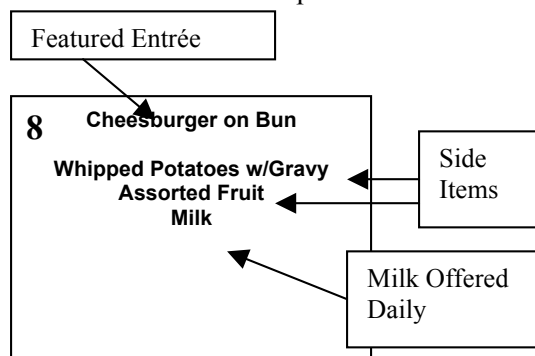
Welcome to Hilliard City School's Elementary cafeteria for 2011-2012! The team from Aramark in partnership with Hilliard City Schools, want to make your child's lunch experience enjoyable and nutritious. This brochure has been created to guide you through lunch room policies and procedures for Elementary students during the 2011-2012 school year.

Breakfast

Breakfast will cost \$1.25, and will consist of three items; a breakfast entrée (muffin or cereal bar, for example), fruit side, and milk. Students will come through the serving area, pick up their breakfast, input their student PIN in the POS system, and proceed to the designated dining area. **Students who qualify for free or reduced lunches also qualify for free or reduced price breakfast.**

Lunch

Menus are distributed to students before the beginning of each month, and include the following information: featured entrees for each day, side items, lunch prices, and lunch account pre-payment information. The lunch price for 2010-2011 will be \$2.25. Milk will be sold for \$.50.



In addition to the featured menu item, students may choose pita pizza, salad bar, whole wheat turkey wrap, or pita w/ hummus as their entrée selection. The District does not sell products containing peanuts or tree nuts from the cafeteria. Students who pack may still bring products containing peanuts for their lunch. To qualify as a meal, students must at least take an entrée and one side or milk.

POS System

Students who purchase lunch, milk, or snacks in cafeterias, make their purchases through the computerized Point Of Sale (POS) system used in all of the District's cafeterias. Parents are encouraged to make pre-payments on their child's lunch account. Students may pay on their accounts daily in the kitchen, every morning from 9:00 AM to 10:00 AM. Please make checks payable to **Hilliard City Schools Food Service**.

The Food Service Department processes lunch account pre-payments at School Supply Sales and Open Houses before the start of each school year! Parents who plan on making pre-payments should take advantage of this service to avoid long delays during the first few days of school.

Snack Sales

In addition to a well-balanced meal, students may purchase snack items during lunch. All snacks offered through the Food Service Department meet guidelines established by the District's Wellness Policy. Snacks are offered as a supplement to student lunches, not as an alternative to a nutritious meal. Students

who purchase multiple snacks on a single day are less likely to finish their lunch, and may decline to take their fruits or vegetables. Because of this, the Food Service Department asks parents to limit snack purchases to no more than one snack per day. Most snacks cost between \$.40 and \$1.00. Snacks may be purchased by students in grades 2 through 5. Students in grades K-1 may not purchase snacks.

Each morning, students will select the lunch entrée they want to eat that day. It is important that students take the same entrée during lunch that they selected in their classroom in the morning. The kitchen staff prepare entrees based on morning student lunch counts. When students “switch” entrees it increases the chance that the kitchen will run out of selections for students at the end of the lunch line.

Federal guidelines do not require students to take every side item that is offered for lunch. However, the Food Service Department encourages students to take all side items that are offered with each meal. After all lunch items have been selected, students proceed to the cashier, where they enter their Personal Id Number (PIN) into the POS keypad. After pressing the green “Enter” button, they will wait for the cashier. The cashier will tell the student the amount owed for their purchases, process the sale, and give out Low Balance memos if necessary. Students should not leave the cashier stand until the cashier has told them they may go. Students who pack their lunch may purchase milk or snacks in the serving area.

Web Site

Lunch information is available on the District Website www.hilliardschools.org, under the “Schools” link. There, parents and students will find menus, price lists, and other information. POS pre-payments may also be made online at www.mealpayplus.com.

Free and Reduced Meals

If you are the parent of a free or reduced student, or think you may be eligible, please contact the District Office to find out how to apply. Unless you qualify for pre-certification, you **MUST** reapply at the beginning of each school year, regardless of the child’s eligibility during the previous year. Students who qualified for free or reduced meals last year will have a one week grace period at the beginning of school to reapply. If an application is not submitted and approved for them by the end of that period, they will have to pay full price for their lunch until a new application has been submitted for approval.

Lunch charges

If a student forgets his or her lunch money, they are allowed to charge their meal, assuming they haven’t already reached their charging limit. When students charge their lunch, they are expected to repay on the following day. Students may not charge snack items, only meals. **Students who have excessive outstanding charges will be limited to a plain cheese sandwich and a milk (or turkey sandwich and soy milk if they are lactose intolerant) until the charges are paid off.** If a student has excessive charges, they may also lose their charging privileges in the future.

Contact Us

For information regarding the Food Service Program at Hilliard City School District, contact the Food Service Department at 614-527-4209.