PTO & Booster Groups

Anyone requesting to use a building, parking lot or district grounds before or after school hours should be directed to complete an online application on the district website at www.hilliardschools.org/facilities. If you have any questions, you may contact Kim Matthews, District Building Use Facilitator, directly by phone at (614) 921-7075 or email at kim_matthews@hboe.org.

1. **REQUEST**
   Please complete one "blanket" application for weekly/monthly meetings and one "blanket" application for the events that will be hosted by the PTO groups during the school year.
   a. Email the Building Use Facilitator (kim_matthews@hboe.org) the dates of your events and times. Note on the online application: "see email"
   b. If a date needs to be changed: email your request to the Building Use Facilitator (kim_matthews@hboe.org)

2. **FEES** and **CERTIFICATE OF LIABILITY**
   a. The District will not charge building use fees to the PTO & Booster groups EXCEPT if a custodian is required beyond the normal working hours for an event. The District would only invoice PTO and Booster groups for the actual wage paid to the custodian.
   b. PTO and Booster groups are covered under the Hilliard City School District umbrella of liability insurance.

   NOTE: PTO & BOOSTER Groups MUST have a current 501 3c filed with the Treasurer's Office

3. **APPROVAL**
   a. An approval letter will be emailed to the applicant, Principal, building contacts, Custodial Coordinator, (Treasurer's Office and Aramark if applicable). **EXHIBIT D**
   b. The building receives the approval letter and coordinates requests for the equipment, the HVAC needs, and the custodial staff.

4. **EQUIPMENT**
   If you are in need of equipment from the warehouse at Central Office, the Building Use Facilitator will coordinate with the Warehouse Supervisor. Please make sure to include in your building use application under "equipment needed".

Student Wellness

HCSD- 2014-2015 Academic Goal:
Student success will increase through rigorous curriculum design and personalized instruction in purposeful environments.

Action step (5)
To contribute to the development of a district action plan designed to support the whole child through purposeful environments that nurture emotional, intellectual, physical, and social health.

HCSD Wellness Program Action Steps 2014-2015:

1. Fact finding: determine the following for each school.....
   What is currently happening?
   Where is it happening?
   When is it happening?
   Why?....goals...best practices
   Who is doing it?

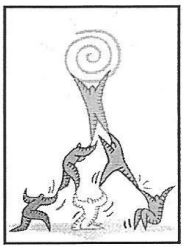
2. To determine what is currently taking place in the district for student wellness and to determine the extent that staff, outside groups, community/parents is providing these opportunities.

3. To establish an infrastructure that supports collaboration between schools, groups, etc. to serve as a resource for shared programming ideas. (Wellness committee at each school/ wellness ambassadors...)

4. To explore/create resources that support student wellness programming.

Sample resources:
Ohio Department of Education Healthier Schools a Brighter Tomorrow
http://education.ohio.gov/Topics/Other-Resources/Food-and-Nutrition/Wellness-Guidelines
Let's Move! http://www.letsmove.gov/
CDC Whole Child Curriculum http://www.cdc.gov/healthyyouth/shi/

Be Well.....Follow Your Passion.....Balance Your Life



Azoti

Current Setup:

- We did a 7.5% fundraiser for Hilliard Schools in 2014; this may not be true in 2015..
- On average 10 subscriptions were bought
- An example is Hoffman Trails Elementary, they had revenues of $1007 *7.5% = **$75 .52 earned!**

Points of interest:

- Azoti driver was able to be there and "man" the drop so there was no PTO volunteer needed
- Azoti handled EVERY phone call, order, money, etc!
- PTO only had 2 weeks at the END of the school year to get interest built.
- This fundraiser occurred over the summer when school was out and there was NO activity at the school. Meaning parents came to pick up without picking up kids – this could increase our sign ups drastically now that we have SACC and school is session!
- Also we did not reach out to the teachers, now they are in school this would be the perfect chance for them to get their produce before they ever leave the classroom!

Items that Azoti is adding:

- Sustained promotions like promoting each month and getting people to the www.azoti.com/avery This feature is being added, right now we will encourage people each month and if they are new and land on the site they will be asked to call the office (number will be there for them to call and place their order). This feature to join mid stream online is slated to roll out on Oct. 15th right now.
- Special "complete" packages – Holiday Wind Down, Chili cookoff, Date night… etc…
- Designing temporary tattoos to use to remind students to talk to their parents about the fundraiser and eating fresher / local foods!
- Posters to hang in the hallway – possible QR code to reduce flyer need
- Highlighting the AZOTI Webinars to teach about the foods and how to use them.
- I (Kelly Schulze) am working to build a connection with a school / grade team that we can bring a farmer or a member of the business community we are working with to the school, to help meet one or more of the science standards. Ie.. Life cycle, wellness, there are so many options.