

# WOULD YOU LIKE TO ENHANCE YOUR CHILD'S SUCCESS IN SCHOOL?

## School Volunteer Form

Hoffman Trails Elementary School Parent-Teacher Organization (HTE PTO) coordinates volunteer efforts for school activities and raises funds to support school programs that further enrich the experience of all students. Parent volunteers are needed to help with all types of school programs, class events, class parties, field trips, and learning activities.

### Volunteer 1

### Volunteer 2

**Name:** \_\_\_\_\_

**Phone:** Hm: \_\_\_\_\_

Cell: \_\_\_\_\_ (list if okay to call)

**E-mail:** \_\_\_\_\_

(I check my email  hourly,  daily,  weekly)

(I check my email  hourly,  daily,  weekly)

### Name1

### Name 2

#### I would be willing to help with the following areas:

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Class Parent</b> (Organize volunteers as needed from your child's class, call parents) <i>Note, teacher will coordinate if multiple parents volunteer.</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>PE / MUSIC / Art Room Parent</b> (coordinated by the content teacher)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Book Room Parent</b> (Help organizing book room with Mr. Schulze)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Media Center</b> (coordinated by Mrs. Alexander)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Bring <b>Baked Goods</b> or <b>Food</b> for Teacher Appreciation activities and other school events   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>School Directory</b> – 5 hours on your own or in small parent group (during the fall)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Publishing Shop</b> (Year round and can be done AT HOME!)  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Fundraising A Thon</b> (October 22 - biggest fundraiser to determine PTO support for the coming year)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Help coordinate <b>Family and Wellness Activities</b> (Assistance depends on activities – 1 hour a month)   |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Market Day Pick Up</b> (Year Round approx. 1 - 3 hours a month)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Help plan <b>Spirit Nights</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | Help with <b>Spirit Wear</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | Help with <b>building or ground maintenance</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | Help with <b>Vision Committee</b>   |
| <input type="checkbox"/> | <input type="checkbox"/> | Help with Other <b>Special Events</b> throughout the year   |
| <input type="checkbox"/> | <input type="checkbox"/> | Fall Bookfair (1-2 hours shifts, weeklong event held usually November)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Doughnuts with Dad (October 22 <sup>nd</sup> )  |
| <input type="checkbox"/> | <input type="checkbox"/> | Muffins with Mom (May 6 <sup>th</sup> )   |
| <input type="checkbox"/> | <input type="checkbox"/> | Plant Sale (May 5 <sup>th</sup> )   |
| <input type="checkbox"/> | <input type="checkbox"/> | Pancake Breakfast (April 16 <sup>th</sup> )   |
| <input type="checkbox"/> | <input type="checkbox"/> | Jamboree (during the Spring)  |
| <input type="checkbox"/> | <input type="checkbox"/> | School Picture Day (Partial Days <i>September 3, October 7, February 10 and April 13</i> )  |

*You will receive additional information and requests for specific assistance via details sent home with students, phone calls, and the PTO newsletter. Please feel free to contact any PTO Officer or Committee Chairperson if you would like to volunteer during the year through the PTO Website.*

#### STUDENT INFO (Please list **each** child you have at Hoffman Trails Elementary)

**Name (First & Last)**

**Grade**

**Teacher**


**THANK YOU! Please use back of form for comments or additional information.**