



Hilliard City Schools

# HOME ACCESS CENTER – Registration Form

Dear Parent/Guardian:

Hilliard City Schools is pleased to announce the offering of the HCSD Home Access Center to parents/guardians of students attending Hilliard City Schools. In keeping with the Hilliard City School District’s commitment to further communications between home and school, we are pleased to offer the Parents/Guardians of our students view only access to student related information, including contacts, registration, schedule, and attendance data, via a web based program called Home Access Center (HAC).

In order to access the HCSD Home Access site, you will need:

- A computer with internet access. You can access the Home Access web site with a dial-up connection; however we recommend a high speed internet connection.
- A valid Email Address. An approval message will be sent to your Email Address along with instructions for signing-up for a Home Access Account.
- ***The bottom portion of this form completed and presented, in person by the Parent/Guardian with a valid Photo ID, to one of your child’s school buildings.***

The Home Access Center is available to Windows XP and Apple OS X users via Internet Explorer or Firefox web browser on the Internet at: <https://homeaccess.hboe.org>.

Note that access privileges may be revoked due to outstanding fee balances associated with your child’s school. Please contact your child’s school with any questions re: use of the HCSD Home Access offering.

Sincerely,

***Hilliard City Schools***

Please allow up to 10 business days for processing your submitted HCSD Home Access Registration Form.

**Parent/Guardian must return this portion, in person, to your child’s school office**

Parent/Guardian Name \_\_\_\_\_ Phone # \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Students attending Hilliard City Schools:

Student ID	First Name	Last Name	Birth Date	School Attending

\*Email address: \_\_\_\_\_

\* This information is REQUIRED in order to access HAC. An Email will be sent to this address with instructions for registering online for HAC. Please allow up to 10 business days for processing and receiving your Email.

**For office use only:**

Bldg - Date Received:	Bldg - Received by:	HelpDesk - Processed Date:	HelpDesk - Processed by:
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