

Hilliard Station Sixth Grade School

Social Event Information



Location:

Heritage M.S.

Social Date:

• November 4

Social Times:

7:00pm to 9:00pm

Drop Off:

Front Doors

Pick Up:

Girls: Front Lot

Boys: Back Lot

Time:

7:00 pm to 9:00 pm. at Heritage Middle School.

Admission:

\$5.00 collected at door.

Policies:

- Dances are for current Hilliard Station School students only.
- All school rules apply including Station's dress code. NO Flip Flops!
- Doors remain open for admission until 7:15 pm. No student is permitted to leave the dance early unless a parent sends a note and picks up the student at the front doors.
- Appropriate behavior is expected. Any student that does not meet expectations may be asked to leave.
- Parents are expected to arrive for pick up no later than 9:00 pm. Students not picked up on time may be excluded from future socials. ***Girls should be picked up in the front parking lot, boys will be picked up in the back parking lot.***

Snacks:

- Each student is asked to donate a food or drink item. PTO will serve items to all students.
- ***PLEASE NO SNACKS THAT CONTAIN PEANUT PRODUCTS!***
- Students are asked to bring their donation to the social on Friday evening..

Teams 1 & 2: Juice bags/boxes

Teams 3: Packaged cookies/treats

Teams 4: Packaged salty snacks

Teams 5: Small plates or napkins

Supervision:

- Parent volunteers, coordinated through PTO, will be stationed throughout the commons, hallways, and gymnasiums. In addition, Station staff members will be present to assist.

Activities:

- Radio Edited DJ music in the commons.
- Basketball courts will be open for free play.

Parent Permission Form: *Detach and bring to dance*

My Child _____ has permission to attend the Hilliard Station Sixth Grade School social held at Hilliard Heritage Middle School. I understand that all school rules are in effect and are expected to be followed.

Phone number where parent may be reached during dance: _____

Student's signature

Parent or guardian's signature

Inside Story Headline

This story can fit 150-200 words.

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find “filler” articles by accessing the World Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you’re finished writing your newsletter, convert it to a Web site and post it.



Caption describing picture or graphic.

Inside Story Headline

This story can fit 100-150 words.

The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

“To catch the reader’s attention, place an interesting sentence or quote from the story here.”

Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you’re trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.

Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.



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Hilliard Station Sixth Grade School

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us

We're on the Web!
example.microsoft.com

"Cats Make Tracks"



This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

Inside Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.



Caption describing picture or graphic.