



The journey is the reward

**Hilliard Heritage Middle School
Washington, DC tour
October 15-17, 2018**

Registration / payment information

* **Total trip price: \$390 each**, based on **quad** hotel occupancy.

* **ALL PARENTS MUST FIRST REGISTER THEIR STUDENT ON-LINE AT WWW.PRODIGYSTUDENTTRAVEL.COM NO MATTER WHAT FORM OF PAYMENT IS ISSUED.** We ask this for three (3) reasons: 1) it states that your child has permission to go, 2) it states that you understand and accept the refund policy, and 3) it allows you to have immediate access to trip details and payment records. If, for any reason, you are unable to register online, please complete the registration form at the bottom of the parent letter and send in with the deposit.

* Registration and the **non-refundable deposit of \$90** will be due **by Fri., June 15, 2018.**

* Deposits and payments can be made either by check or money order and mailed to the address listed at the bottom of this page, OR can be **made online at www.prodigystudenttravel.com**. If paying by check or money order, please make payable to Prodigy Student Travel.

* The following is the planned payment schedule (after deposit). These payments can be paid online or sent directly to Prodigy Student Travel by the following due dates:

Fri., July 13, 2018: \$100 due
Fri., August 17, 2018: \$100 due
Fri., September 21, 2018: \$100 (final payment)

* Your cancelled check or money order receipt will serve as your receipt if paying by mail. If paying on-line, a receipt will be emailed back to you promptly.

* **Security cancellation refund policy: If the school decides to cancel the tour due to security concerns at any time thru 8-15-18, each student will receive a 90% refund of the trip price (\$351). School cancellation as of 8-16-18 will result in an 80% refund of trip price (\$312).**

* **Individual cancellation/refund policy:**

- 1) **\$90 deposit is non-refundable**
- 2) **As of 8-26-18, beyond the \$90 non-refundable deposit portion, trip costs refundable to PST will be refunded to customer if PST is notified up to 30 days before departure date.**
- 3) **Refunds requested to PST within 30 days of departure date will be made at the discretion of Prodigy Student Travel.**

Questions or concerns? Please call Prodigy Student Travel at 877/845-1463.

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