

## Hilliard Bradley PTO Meeting Minutes

**September 11, 2017**

Those present at the meeting were President Christine Gazda, Vice President Crystal Billman, Secretary Angie Copeland, Administrator Erin Dooley, Theresa Maus, Leslie Myers, and Jodie Schweitzer.

**Secretary Report:** August meeting minutes were reviewed and approved.

**Treasurer Report:** Amazon Smile check for \$7.90 received. Kroger Rewards check for \$299.43 received. Purchased 50- \$5 Kroger gift cards for Mr. Beekman (ED unit) to use as rewards. 2016-17 audit in process. 2017/18 budget will be reviewed in October. As of May, almost \$5,000 split between general and benevolent fund.

**President's Report:** Mr. Beekman requested to meet to discuss a project he and Mr. Feathers (work study coordinator) are considering. Christine will email the Bylaws for review. Conflict of Interest Policy acknowledgement form was signed by those officers present. Angie will send the needed updates to the website administrator for the PTO page. District treasurer's office has requested a list of proposed fundraising activities for the year as soon as possible.

**Principal's Report:** Year has gotten off to a good start. There are "Class of" announcements on Canvas for students and parents. Students are encouraged to join Clubs and Activities. Naviance, a college prep website, has been introduced. A meeting for parents of junior and seniors regarding this is September 20<sup>th</sup> at 7pm. Scheduling for next year will take place in April and will be more teacher led to ensure students do not have too many study halls.

**ISPTO Update:** First meeting for 2017/18 is Tuesday September 18<sup>th</sup> at Britton to discuss fundraising. Invoices for ISPTO dues will be placed in inter-school mail this week.

**New Business:** Committee Updates-

Benevolent Fund: nothing to report at this time

Cookie Day: Crystal Billman is coordinator. Will be held last Wednesday of each month except May. None in December. Gluten free and nut free cookies available to students by request. There are 43 bakers on the list.

Recycling Day: Looking for a volunteer to coordinate this activity.

Hospitality/Staff Appreciation: Coffee carts for teachers will happen 1x a month. September 29<sup>th</sup> was suggested but may be too close to Cookie Day.

Bradley Cares and Shares 5K Fun Run/Walk: Coordinators are Ann Berry and Christine Gazda. Looking at the date of November 11<sup>th</sup> for the event. Have confirmed the Bradley teacher is able to provide numbers and timing again this year. Registration fee will be \$20. Looking for sponsors for t-shirts and donations

for food and Sheriff fee. We will ask for sponsors n the PTO face book page. Considering changing to colored shirt with white lettering.

PTO Scholarship: nothing to report at this time

Homecoming Dress Consignment Sale: Sale was a success! PTO made a profit of \$735. The process of accepting the dresses in and returning unsold dresses/ money for sold dresses worked very well. Sellers donated 31 dresses and they will go to North Community Counseling Center. More advertisement is needed for future events. We will hold another sale for Prom dresses in January/February. Will advertise the sale at Cookie Day. It was suggested a pedestal and 360 mirror would be beneficial.

Future Fundraising Ideas: Possible bonfire during Homecoming week next year. T-shirt design contest possibly in the Spring. 50/50 raffle at a basketball game still being considered.

**Next meeting:** Monday October 9th