

HILLIARD CITY SCHOOL DISTRICT  
(Family Trip Application)

TO: \_\_\_\_\_  
Building Principal Date

This application is to be completed at least two (2) weeks in advance of the planned trip, and presented to the principal for consideration. Each student is limited to one approved trip per school year without loss of academic standing, provided proper assigned make-up work is completed, including tests and final examinations.

Before completing this application, the parent or guardian should give careful consideration to the current academic standing and attendance record of the student(s).

It is hereby requested that (list name of student, or students) be excused.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
month day year month day year

REASON(S) FOR THIS REQUEST: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signed: Parent/Guardian Date

APPROVED \_\_\_\_\_  
Principal Date

DISAPPROVED

Copies: Parent  
Student file