

## SCHOOL ADMISSION

Any student who is at least five years of age on or before September 30 of the year of entrance, but who has not attained 22 years of age, and whose legal residence is within the boundaries of the District, and who complied with District entrance regulations, may be admitted.

For admission, a parent, guardian or grandparent must present:

1. an attested (sealed and signed) verification of birth (record showing date and place of birth) birth certificate, passport, baptism certificate or other religious records, hospital certificate birth affidavit or comparable certificate from another state, territory or nation;
2. immunization record;
3. proof of residence;
4. custody paper (if applicable);
5. documentation showing successful completion of kindergarten for registration to grade 1 and/or
6. power of attorney or caretaker authorization affidavit (if applicable).

The principal/designee must request records from the previous public or nonpublic school of the student's last attendance. These records must be received from the previous public or nonpublic school of the students last attendance. These records must be received within 14 days after proof of residency has been established, and then 14 days to receive rest of documents. Parents/guardians of students new to the District may be given a period of 14 days to provide all necessary documents for school admission.

[Adoption date: August 14, 2001]

[Re-adoption date: January 24, 2005]

[Re-adoption date: April 9, 2007]

[Re-adoption date: April 13, 2011]

LEGAL REFS.: ORC 2152.18(D)(4)  
3109.52; 3109.53; 3109.65; 3109.66  
3313.48; 3313.64; 3313.67; 3313.671; 3313.672  
3317.08  
3321.01  
OAC 3301-35-04(F)

CROSS REFS.: AFI, Evaluation of Educational Resources  
IGBA, Programs for Students with Disabilities  
JECB, Admission of Nonresident Students  
JEE, Student Attendance Accounting (Missing and Absent Children)  
JHCB, Inoculations of Students  
JO, Student Records