File: IKFA-R

EARLY GRADUATION

The earliest time that a request for permission for early graduation shall be considered is during the last nine-week grading period of the sophomore school year.

The procedures for applying for permission to graduate early shall be:

- 1. The student receives an application from the guidance counselor.
- 2. The completed application is signed by the parent and lists the reason for the request. The completed application is returned to the counselor.
- 3. The counselor verifies the student's accumulative average.
- 4. The counselor sends the application to the principal for his/her approval.
- 5. The principal sends the approved application to the Superintendent/designee for final approval.

(Approval date: August 14, 2001) (Re-approval date: August 14, 2006) (Re-approval date: May 11, 2015)