

SCHOOL VOLUNTEERS

Volunteers

School personnel shall actively seek to locate and use the voluntary services of people whose expertise and natural interest might further the educational program.

Involvement of Volunteers

Volunteers may provide service in a variety of ways, including, but not limited to, the following:

1. Assist teachers with instructional or non-instructional tasks in the classroom.
2. Assist teachers as resource persons by sharing talents, special skills or career information with students.
3. Assist teachers and principals with instructional and non-instructional tasks outside the classroom; e.g., in the lunchroom, on the playground, in the office and in extracurricular activities.
4. Assist other school personnel with instructional or non-instructional tasks in the schools.
5. Assist school personnel with tasks in District administrative offices or other facilities.

Safeguard

Volunteers shall be subject to the following safeguards:

1. Serve schools upon the request or approval of the building administrator.
2. Volunteers must agree to abide by District and building policies and regulations.
3. Function under the direction and supervision of school personnel.
4. Respect the confidential nature of relationships with students and school personnel.
5. Administrators will advise volunteers that the Board of Education cannot assume liability for any negligent or wrongful acts of any person serving as a volunteer in the District.

6. Each building administrator/teacher will determine whether volunteers may bring children to the building while they are providing volunteer services.
7. Volunteers must be advised that the Board of Education cannot assume liability for any children brought to the building while they are providing volunteer services.

Recognition

Services of volunteers should be recognized.

Administration

Volunteers may be recruited, trained, assigned, evaluated and recognized for their services by the PTO or other parent support groups, building administrators or other school personnel.

(Approval date: August 14, 2001)