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## CURRICULUM GUIDES AND COURSE OUTLINES

All subject areas will have written courses of study. Each course of study is to be submitted by the Superintendent to the Board of Education. Upon approval, it will be the official guide to be followed by all personnel involved.

Each course of study will include a foreword, a table of contents, an introduction, a philosophy, educational goals, instructional and performance objectives, scope and sequence of the course and evaluation procedures. Each educator affected by the course of study is provided a copy for official use.

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